

APPLICATION FOR CERTIFICATED MANAGEMENT EMPLOYMENT - HESPERIA USD

This application must be submitted to the District prior to the closing date/time, if any, listed on the posting for current vacancies. The District accepts applications for all future teaching vacancies at any time. *Incomplete applications will not be accepted.* This application is part of the screening process and must be completed in its entirety. Do not state "Please see resume" on any part of the application when specific information is requested. The electronic submission of this application precludes review of an applicant's resume for required information. Documentation of degrees, credentials, letters of recommendation, etc... required for this position must be immediately mailed or delivered to the District.

POSITION INFORMATION

Position for which you are applying: _____						
Languages other than English: [If this position does <i>not</i> require bilingual skills, this question is optional]						
_____		<input type="checkbox"/> Read	<input type="checkbox"/> Speak	<input type="checkbox"/> Write	<input type="checkbox"/> Fluent	<input type="checkbox"/> Some
_____		<input type="checkbox"/> Read	<input type="checkbox"/> Speak	<input type="checkbox"/> Write	<input type="checkbox"/> Fluent	<input type="checkbox"/> Some
Have you ever worked for the District? <input type="checkbox"/> YES <input type="checkbox"/> NO If YES , when, where and in what capacity? _____						
Reason for leaving? _____						
Dates available for interviews: _____			Date available for employment: _____			
In order to comply with anti-nepotism laws and regulations, are you related by blood or marriage to a member of the Hesperia Governing Board, or any person employed in any other capacity in this District? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, please list all such persons and your relationship to them on page 7 of this application.						

PERSONAL INFORMATION

Last Name	First Name	Initial	Former Name[s]	SSN [optional]
Mailing Address		City	State	Zip
Home/Cell Phone ()	Work Phone () Ext.	E-Mail: [H] [W]		Fax: ()

CREDENTIAL INFORMATION

Do you **NOW** hold any **CALIFORNIA CREDENTIALS**? **YES** **NO**

If **YES**: Type/Authorization: _____ Expiration Date: _____
 Type/Authorization: _____ Expiration Date: _____
 Type/Authorization: _____ Expiration Date: _____
 Type/Authorization: _____ Expiration Date: _____

If **NO**, have you applied for a teaching credential, and through which college or university? **YES** **NO**
 If **YES**: 1] University: _____ Date applied for: _____ Date **CBEST** passed: _____
 Anticipated Date of Credential Program Completion: _____

Have you ever taught or been an administrator in California? **YES** **NO**

Have you ever had a credential suspended or revoked, or received a public reproof or any type of disciplinary action from any teaching or other licensing agency of any type, from any state or country? **YES** **NO**
 If **YES**: Revocation Suspension Public Reproof Private Reproof Other Explain when, where, why and current status on page 7 of this application [required for any of the above actions]

CERTIFICATES HELD: National Board Certification BBC BCLAD CLAD LDS Other:

Do you **NOW** hold a regular **CREDENTIAL** from any other state? **YES** **NO**

If **YES**: Subject/Authorization: _____ State: _____ Expiration Date: _____
 Subject/Authorization: _____ State: _____ Expiration Date: _____
 Subject/Authorization: _____ State: _____ Expiration Date: _____

PROFESSIONAL EXPERIENCE

List all paid experience in chronological order, most recent first, since you entered EDUCATIONAL service. Please account for all gaps in employment.

# of years	Inclusive Dates		Position/Grades/Subject Name, Address, Phone of <i>School</i> Name, Title and Phone Number of Immediate Supervisor	Name, Address and Phone Number of <i>District</i>	Last Annual Salary	Reason for Leaving (subject to verification)
	From	To				

Have you ever been demoted, suspended, dismissed, released or non-reelected, or have you ever resigned in lieu of demotion, suspension, dismissal, release or non-reelection, from a position requiring a credential, in any jurisdiction? If yes, please explain here or on page 7:

YES NO

NOTE: An experienced teacher or administrator **MUST** provide the District with his/her most recent performance evaluation, or he/she must attach an explanation as to why it is not available. The District reserves the right to contact the school districts of applicants who do not submit copies of their most recent evaluation to verify the applicant's explanation.

OTHER, NON-EDUCATION EXPERIENCE

Required if you have been employed in education for 5 years or less - list most recent first.

Employer	Address	Position	Dates

TECHNICAL PREPARATION

List all training and experience you have in technology, computers, programming, networking, Internet, etc. (List here or on page 7.)

THREE PROFESSIONAL REFERENCES (REQUIRED)

Name	Organization/Address	Phone	Position
		()	

		()	
		()	

CONFIDENTIAL INFORMATION

The following information is REQUIRED for your application to be considered. Your answers will not necessarily disqualify you from consideration, except for affirmative responses to certain enumerated sex and/or drug convictions and/or convictions for committing serious and/or violent felonies. EXPLAIN ALL "YES" ANSWERS IN THE BLANK AREA BELOW QUESTION 5 OR ON PAGE 7.

1. YES NO Are you currently the subject of any inquiry by your current employer, any former employer, any law enforcement agency or any other agency?

2. YES NO **(Read the explanation below before answering this question.)**

Have you ever been convicted of a felony or a misdemeanor? [Convictions include a plea of guilty, nolo contendere (no contest) and/or a finding of guilty by a judge or a jury.]

List all convictions, except as described below, including, but not limited to convictions for "driving under the influence," and convictions for sex and drug offenses listed in California Education Code Sections 44010 and 44011 (even if such conviction was later expunged from your record pursuant to Penal Code 1203.4.) Include any serious or violent felony conviction in any state or jurisdiction as enumerated in California Penal Code Sections 667.5(c) and 1192.7(c). [See the attached Declaration for a list of enumerated "serious and violent" felonies.]

DO NOT include any misdemeanor marijuana conviction that is more than two years old as of this date or any other juvenile conviction which was sealed by the Court under California Penal Code Section 1203.45, or any misdemeanor conviction for which probation has been successfully completed AND THE CASE HAS ACTUALLY BEEN DISMISSED BY A JUDGE PURSUANT TO PENAL CODE SECTION 1203.4. [It is THE APPLICANT'S responsibility to verify that a Court has ACTUALLY dismissed a case AFTER successful probation. This does NOT automatically occur!] Also, DO NOT include any arrest for which a pretrial diversion program has been successfully completed pursuant to Penal Code Sections 1000.5 and 1001.5.

3. YES NO Do you currently have any of the offenses described above pending against you which have not yet been settled in a court of competent jurisdiction? If YES, give what, where, when and current status of the case.

4. YES NO Are you currently under contract with any other district? [If YES, give district and date of expiration]

PLEASE EXPLAIN ALL "YES" ANSWERS TO QUESTIONS 1-4 ONLY IN THE SECTION BELOW:

5. YES NO Can you perform the essential functions of this position with or without reasonable accommodation? [A "NO" answer need NOT be explained at this time.]

EXPLANATIONS FOR "YES" ANSWERS TO QUESTIONS 1-4 ONLY [if more room is needed, you may respond on page 7:

CERTIFICATION OF APPLICATION AND DECLARATION

PLEASE READ THE FOLLOWING CAREFULLY. THEY CONSTITUTE THE CONDITIONS UNDER WHICH YOU WILL BE EMPLOYED IF THE DISTRICT OFFERS A POSITION TO YOU.

1. The information I have provided is true and correct to the best of my knowledge and is subject to verification by the

District. I have not omitted any information relevant to my potential employment with the District.

2. To the extent permitted by law, I authorize the persons, schools, current employer and/or other organizations named in this application to provide the District with any information they have in their possession which may be required to reach an employment decision regarding my candidacy, including, but not limited to:

Salary history, dates of employment, rehire status, positions held, discipline record, responsibilities and duties performed, reasons for leaving, attendance record, general character, etc.

I HEREBY WAIVE ANY RIGHT TO SEE ANY WRITTEN MATERIAL OR NOTES OR VERBAL OR TELEPHONIC COMMUNICATIONS RECEIVED BY THE DISTRICT AS A RESULT OF THESE INQUIRIES AND REQUESTS FOR INFORMATION. I UNDERSTAND THAT IF I AM HIRED BY THE DISTRICT, THIS INFORMATION WILL NOT BE PLACED IN MY PERSONNEL FILE AND THAT I WILL HAVE NO RIGHT TO SEE, REVIEW OR QUESTION ANY OF THESE PRE-EMPLOYMENT DOCUMENTS, PURSUANT TO EDUCATION CODE SECTION 44031.

3. All offers of employment are subject to and contingent upon successfully passing a criminal background check by the California Department of Justice and satisfactory reference checks as determined by the District. Convictions of certain enumerated sex or drug violations, and/or conviction of serious or violent felonies, as specified by law, will bar employment with the District and will serve as the basis for dismissal after employment if discovered subsequent to hire.

4. I understand and agree:

a. Any misrepresentation or deliberate or negligent omission of material facts or information related to my application for employment may be justification for refusal to consider me for employment, or, if discovered after employment, dismissal from the District.

b. I must furnish evidence that I am free from tuberculosis.

c. I will provide evidence of my right to work, as required by law.

d. It is my responsibility to provide all supporting documents for this application to the District in a timely manner. Failure to do so shall constitute grounds for withdrawal of employment offers or dismissal after employment.

e. I am responsible for all renewal requirements of all certificates, credentials and licenses required for this position.

I hereby declare that all statements made in this application are true and correct to the best of my knowledge.

Signed

Date

The District is an Equal Opportunity Employer and does not discriminate in its hiring practices on the basis of age, sex, color, race, religion, national origin, ancestry, ethnicity, sexual orientation, disability, medical condition or marital status. Any complaint alleging discrimination in hiring practices should be directed to the chief personnel officer of the District.

DECLARATION, WAIVER AND HOLD HARMLESS AGREEMENT

Pursuant to urgency legislation enacted by the California State Legislature and signed by the Governor, effective September 30, 1997, no person may be employed or continue in employment in a California public school if they have ever been convicted of a "serious or violent" felony in any jurisdiction. Additionally, no person may be employed in a California public school until the California Department of Justice has notified the school district that a fingerprint check of the job applicant confirms that the applicant has not been convicted of these felonies. In furtherance of this law:

5. I declare that I have never been convicted of a "violent" felony in any jurisdiction. {A conviction includes a plea of no contest, nolo contendere, guilty, a plea bargain or a finding of guilt by a court of competent jurisdiction.}

For purposes of this declaration, a "violent felony" in California Penal Code Section 667.5 (c) is defined as murder, voluntary manslaughter, mayhem, rape, sodomy or oral copulation by force, violence, duress, menace or fear of immediate and unlawful bodily injury on the victim or another person; lewd or lascivious acts on a child under the age of 14; any other felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant inflicts great bodily harm on any person other than an accomplice or any felony in which the defendant uses a firearm; robbery where the defendant used a deadly or dangerous weapon; arson, attempted murder, explosion or an attempt to explode or ignite a destructive device or explosive with the intent to murder; kidnaping; assault with the intent to commit mayhem; rape, sodomy or oral copulation; continuous sexual abuse of a child; car jacking if the defendant used a dangerous or deadly weapon in the commission of the car jacking; extortion; threats to victims or witnesses; burglary in a residence while others are present other than an accomplice, or use of firearm in the commission of certain felonies (Penal Code Section 12022.53).

1. I declare that I have never been convicted of a "serious" felony in any jurisdiction. {A conviction includes a plea of no contest, nolo contendere, guilty, a plea bargain or a finding of guilt by a court of competent jurisdiction.}

For purposes of this declaration, a "serious felony" is defined in California Penal Code Section 1192.7 (c) as murder, voluntary manslaughter, mayhem, rape, sodomy or oral copulation by force, violence, duress, menace or fear of immediate and unlawful bodily injury on the victim or another person; lewd or lascivious acts on a child under the age of 14; any other felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant inflicts great bodily harm on any person other than an accomplice or any felony in which the defendant uses a firearm; robbery where the defendant uses a deadly or dangerous weapon; attempted murder, assault with intent to commit rape or robbery; assault by a life inmate on a non-inmate; assault with intent to injure; exploding a destructive device or explosive or any explosive causing great bodily injury or mayhem; exploding a destructive device with an intent to murder; burglary of the first degree; robbery or bank robbery; kidnaping; holding hostage of a person confined in state prison; attempt to commit a felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant personally used a dangerous or deadly weapon; selling, furnishing, administering, giving or offering to sell or furnish, administer or give to a minor child, any heroin, phencyclidine (PCP), or any methamphetamine-related drug; car jacking; assault with the intent to commit mayhem, rape, sodomy or oral copulation; throwing acid or a flammable substance in violation of PC section 245; assault with a deadly weapon against on a peace officer, firefighter, or school employee; discharge of a firearm at an inhabited dwelling, vehicle, or aircraft; continuous sexual abuse of a child; shooting from a vehicle; intimidation of victims or witnesses; any attempt to commit a crime listed in this subdivision other than an assault; or use of firearm in the commission of certain felonies (Penal Code Section 12022.53), or any conspiracy to commit any offense listed in this subdivision.

I understand and acknowledge that I may not be employed by the District if I have been convicted of any of these offenses in any jurisdiction, as enumerated above. I also understand and acknowledge that an Offer of Employment will be withdrawn, or my employment will automatically be terminated if, at any time, the District determines I have falsified this Declaration or if I have been convicted of any of the enumerated offenses in any jurisdiction.

I hereby release and hold harmless the District, its Governing Board, agents, employees and/or representatives from any and all actions, suits, claims, damages, attorney's fees and expert witness fees arising out of or in connection with any action undertaken in furtherance of or in compliance with this urgency legislation referenced herein, whether or not there is concurrent, passive or active negligence on the part of the District, its Governing Board, agents, employees and/or representatives.

Applicant's Signature

[Type in name if filed electronically] Date

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Please use this extra space to continue your explanation of any item in your application which you believe is relevant to your candidacy, including explanation of any "YES" answers to questions 1-4 in the "CONFIDENTIAL INFORMATION" section of this application found on Page 4.

Please direct questions regarding certificated positions to:

Cindy Fortin – Assistant Director, Personnel

Hesperia Unified School District, 15576 Main St., Hesperia, CA 92345

1-800-741-0419 ext. 7240

760-244-4411 ext. 7240

cindy.fortin@hesperiausd.org

Please forward this *completed application and all supporting documents* to:

Personnel Services

Hesperia Unified School District, 15576 Main St., Hesperia, CA 92345

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