

HESPERIA UNIFIED SCHOOL DISTRICT APPLICATION FOR CERTIFICATED EMPLOYMENT

This application is part of the screening process and must be completed in its entirety. *Incomplete applications will not be accepted.* Do not state "Please see resume" on any part of the application when specific information is requested. The electronic submission of this application precludes review of an applicant's resume for required information. Documentation of degrees, credentials, letters of recommendation, etc. required for this position must be immediately mailed or delivered to the District.

POSITION INFORMATION

Position for which you are applying (i.e. Elementary Teacher, English Teacher, etc.): _____

Languages other than English: _____

Read Speak Write Fluent Some

Read Speak Write Fluent Some

Have you ever worked for the District? YES NO If YES, when, where and in what capacity? _____

Reason for leaving? _____

Date available for employment: _____

In order to comply with anti-nepotism laws and regulations, are you related by blood or marriage to a member of the Hesperia Governing Board, or any person employed in any other capacity in this District? YES NO

If YES, please list all such persons and your relationship to them on page 7 of this application.

PERSONAL INFORMATION

Last Name	First Name	Initial	Former Name(s)	SSN [optional]
Mailing Address			City	State Zip
Home Phone ()	Work Phone ()	E-Mail: [Home]		Fax: ()
Cell Phone ()		[Work]		

CREDENTIAL INFORMATION

Do you **NOW** hold a regular **CALIFORNIA TEACHING CREDENTIAL**? YES NO

If YES: Type/Authorization: _____

Type/Authorization: _____

If NO, have you applied for a teaching credential, and through which college or university: YES NO

If YES: University: _____ Date applied for: _____

Anticipated date of Credential Program Completion: _____

Are you currently eligible for an Intern Credential? YES NO If yes, indicate your university _____

Date CBEST passed: _____

Have you passed the MSAT/CSET Multiple Subject? YES NO

Have you passed the SSAT/CSET Single Subject? YES NO Subject: _____

Have you ever taught or been an administrator in California? YES NO

Have you ever had a credential suspended or revoked, or received a public reproof, or any type of disciplinary action from any teaching or other licensing agency of any type, from any state or country? YES NO

If YES: Revocation Suspension Public Reproof Private Reproof Other

Explain when, where, why and current status on page 7 of this application [required for any of the above actions].

List any other type of valid California credential you now hold:

Subject / Authorization: _____

Subject / Authorization: _____

Do you **NOW** hold a regular **CREDENTIAL** from any other state? YES NO

If YES: Subject / Authorization: _____ State: _____

Subject / Authorization: _____ State: _____

NOTE: Professional Clear, Preliminary and Intern credential holders are considered for employment before emergency permit holders are considered.

CERTIFICATES HELD: Nat'l. Board Cert. CLAD BCLAD BBC Reading Specialist Other: _____

EDUCATIONAL AND PROFESSIONAL PREPARATION

College or University Name, City & State (UNDERGRADUATE)	Dates Attended		Major Minor	Units		Degree/ G.P.A.
	From	To		Qtr	Sem	
GRADUATE: UPPER DIV. POST B.A. STUDIES						

STUDENT TEACHER AND/OR FIELD WORK

(For applicants with less than 2 years of credentialed teaching experience)

Dates:		Subjects and Grade Level	Name, Address, District, Phone # of Cooperating / Supervising / Master Teacher	College Or University	Units / Hours	
From	To				Qtr	Sem

PROFESSIONAL EXPERIENCE

List all paid EDUCATIONAL experience in chronological order, most recent first.
Please account for all gaps in employment.

# of Years	Inclusive Dates		Position / Grades / Subject Name & Phone # of School Name & Title of Immediate Supervisor	Name, Address & Phone Number of District	Last Annual Salary	Reason for Leaving (Subject to Verification)
	From	To				

Have you ever been demoted, suspended, dismissed, released or non-re-elected, or have you ever resigned in lieu of demotion, suspension, dismissal, release or non-re-election, from a position requiring a credential, in any jurisdiction? If YES, please explain here or on page 7: YES NO

NOTE: An experienced teacher or administrator MUST provide the District with his/her most recent performance evaluation, or he/she must attach an explanation as to why it is not available. The District reserves the right to contact the school districts of applicants who do not submit copies of their most recent evaluation to verify the applicant's explanation.

OTHER, NON-EDUCATIONAL EXPERIENCE

Required if you have been employed in education for 5 years or less – list most recent first.

Employer	Address	Positions	Dates

TECHNICAL PREPARATION

List all training and experience you have in technology, computers, programming, networking, internet, etc. (List here or on page 7.)

THREE PROFESSIONAL REFERENCES (REQUIRED)

Name	Organization / Address	Phone	Position
		()	
		()	
		()	

MILITARY EXPERIENCE

This information is necessary only if the District grants Veteran's preference or for a military science teaching position. Please check the job vacancy announcement for this information.
 Branch: _____ Number of active duty months: _____ Honorable Discharge: YES NO
 [Please provide a copy of DD Form 214]

CONFIDENTIAL INFORMATION

The following information is REQUIRED for your application to be considered. Your answer will not necessarily disqualify you from consideration, except for affirmative responses to certain enumerated sex and/or drug convictions and/or convictions for committing serious and/or violent felonies.

EXPLAIN ALL "YES" ANSWERS ON PAGE 7.

1. YES NO Are you currently the subject of any inquiry by your current employer, any former employer, any law enforcement agency or any other agency?

2. YES NO Have you ever been convicted of a felony or a misdemeanor? [Convictions include: a plea of guilty, nolo contendere (no contest) and/or finding of guilty by a judge or a jury.]

Except as described in the paragraph below, list all convictions including, but not limited to convictions for "driving under the influence", and convictions for sex and drug offenses listed in California Education Code Sections 44010 and 44011 (even if such conviction was later expunged from your record pursuant to Penal Code 1203.4) Include any serious or violent felony conviction in any state or jurisdiction as enumerated in California Penal Code sections 667.5(c) and 1192.7(c). [See Declaration below for a list of enumerated "serious and violent" felonies.]

DO NOT include any misdemeanor marijuana conviction that is more than two years old as of this date or any other juvenile conviction which was sealed by the Court under California Penal Code section 1203.45, or any misdemeanor conviction for which probation has been successfully AND THE CASE HAS ACTUALLY BEEN DISMISSED BY A JUDGE PURSUANT TO PENAL CODE SECTION 1203.4. Also, DO NOT include any arrest for which a pretrial diversion program has been successfully completed pursuant to Penal Code Sections 1000.5 and 1001.5. [It is THE APPLICANT'S responsibility to verify that a Court has ACTUALLY dismissed a case AFTER successful probation. This does NOT automatically occur!]

3. YES NO Do you currently have any of the offenses described above pending against you which have not yet been settled in a court of competent jurisdiction? If yes, give what, where, when and current status of the case.

4. YES NO Are you currently under contract with any other district? [If yes, give district and date of expiration]

PLEASE EXPLAIN ALL "YES" ANSWERS TO QUESTIONS 1 – 4 ONLY ON PAGE 7.

5. YES NO Can you perform the essential functions of this position with or without, reasonable accommodation? [A "NO" answer need NOT be explained at this time.]

CERTIFICATION OF APPLICATION AND DECLARATION

PLEASE READ THE FOLLOWING CAREFULLY. THIS CONSTITUTES THE CONDITIONS UNDER WHICH YOU WILL BE EMPLOYED IF THE DISTRICT OFFERS A POSITION TO YOU.

1. The information I have provided is true and correct to the best of my knowledge and is subject to verification by the District.
2. To the extent permitted by law, I authorize the persons, schools, current employer and/or other organizations named in this application to provide the District with any information they have in their possession which may be required to reach an employment decision, including, but not limited to:

Salary history, dates of employment, rehire status, positions held, responsibilities and duties performed, reasons for leaving, attendance record, general character, etc...

I HEREBY WAIVE ANY RIGHT TO SEE ANY WRITTEN MATERIAL OR NOTES OF VERBAL OR TELEPHONIC COMMUNICATIONS RECEIVED BY THE DISTRICT AS A RESULT OF THESE INQUIRES AND REQUESTS FOR INFORMATION. I UNDERSTAND THAT IF I AM HIRED BY THE DISTRICT, THIS INFORMATION WILL NOT BE PLACED IN MY PERSONNEL FILE AND THAT I WILL HAVE NO RIGHT TO SEE, REVIEW OR QUESTION ANY OF THESE PRE-EMPLOYMENT DOCUMENTS.

3. All offers of employment are subject to and contingent upon successfully passing a criminal background check by the California Department of Justice. Convictions of certain enumerated sex or drug violations, and/or conviction of serious or violent felonies, as specified by law, will bar employment with the District and will serve as the basis for dismissal after employment if discovered subsequent to hire.
4. I understand and agree:
 - a. Any misrepresentation or deliberate or negligent omission of material facts or information related to my application for employment may be justification for refusal to consider me for employment, or, if discovered after employment, dismissal from the District.
 - b. I must furnish evidence that I am free from tuberculosis.
 - c. I will provide evidence of my right to work, as required by law.
 - d. All supporting documents for this application are my responsibility to provide to the District in a timely manner.
 - e. I understand that California law requires me to join the Hesperia Teachers' Association for the certificated positions represented by HTA.
 - f. I am responsible for all renewal requirements of all certificates, credentials and licenses required for this position.

I hereby declare that all statements made in this application are true and correct to the best of my knowledge.

Signed _____

Date _____

The District is an Equal Opportunity Employer and does not discriminate in its hiring practices on the basis of age, sex, color, religion, national origin, ancestry, ethnicity, physical disability, medical condition or marital status. Any complaint alleging discrimination in hiring practices should be directed to the chief personnel officer of the District.

If this application is NOT filed electronically, please send it to the person and address listed in the vacancy announcement.

DECLARATION, WAIVER AND HOLD HARMLESS AGREEMENT

Pursuant to urgency legislation enacted by the California State Legislature and signed by the Governor, effective September 30, 1997, no person may be employed or continue in employment in a California public school if they have ever been convicted of a "serious or violent" crime in any jurisdiction. Additionally, no person may be employed in a California Public school until the California Department of Justice has notified the school district that a fingerprint check of the job applicant confirms that the applicant has not been convicted of these felonies. In furtherance of this law:

1. I declare that I have never been convicted of a "violent" felony in any jurisdiction. {A conviction includes a plea of no contest, nolo contendere, guilty, a plea bargain or a finding of guilt by a court of competent jurisdiction.}

For purposes of this declaration, a "violent felony" in California Penal Code Section 667.5 (c) is defined as murder, voluntary manslaughter, mayhem, rape, sodomy or oral copulation by force, violence, duress, menace or fear of immediate and unlawful bodily injury on the victim or another person; lewd or lascivious acts on a child under the age of 14; any other felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant inflicted great bodily harm on any person other than an accomplice or any felony in which the defendant used a firearm; robbery where the defendant used a deadly or dangerous weapon; arson, attempted murder, explosion or an attempt to explode or ignite a destructive device or explosive with the intent to murder; kidnapping; assault with the intent to commit mayhem; rape; sodomy or oral copulation; continuous sexual abuse of a child; carjacking if the defendant used a dangerous or deadly weapon in the commission of the car jacking; extortion; threats to victims or witnesses; burglary in a residence while others are present other than an accomplice, or use of firearm in the commission of certain felonies (Penal Code Section 12022.53).

2. I declare that I have never been convicted of a "serious" felony in any jurisdiction. {A conviction includes a plea of no contest, nolo contendere, guilty, a plea bargain or a finding of guilt by a court of competent jurisdiction.}

For the purposes of this declaration, a "serious felony" is defined in California Penal Code Section 1192.7 (c) as murder, voluntary manslaughter, mayhem, rape, sodomy or oral copulation by force, violence, duress, menace or fear of immediate and unlawful bodily injury on the victim or another person; lewd or lascivious acts on a child under the age of 14; any other felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant inflicts great bodily harm on any person other than an accomplice or any felony in which the defendant uses a firearm; robbery where the defendant used a deadly or dangerous weapon; attempted murder, assault with intent to commit rape or robbery. Assault by a life inmate on a non-inmate; assault with intent to injure, exploding a destructive device or explosive or any explosive causing great bodily injury or mayhem; exploding a destructive device with an intent to murder; burglary of the first degree; robbery or bank robbery; kidnapping; holding hostage of a person confined in state prison; attempt to commit a felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant personally used a dangerous or deadly weapon; selling, furnishing, administering, giving or offering to sell or furnish, administer or give to a minor child, any heroin, phencyclidine (PCP), or any methamphetamine-related drug; carjacking; assault with the intent to commit mayhem, rape, sodomy or oral copulation; throwing acid or a flammable substance in violation of PC Section 245; assault with a deadly weapon against a peace officer, firefighter, or school employee discharge of a firearm at an inhabited dwelling, vehicle, or aircraft; continuous sexual abuse of a child; shooting from a vehicle; intimidation of victims or witnesses; any attempt to commit a crime listed in this subdivision other than an assault; or use of firearm in the commission of certain felonies (Penal Code Section 12022.53), or any conspiracy to commit any offense listed in this subdivision.

I understand and acknowledge that I may not be employed by the District if I have been convicted of any of the offenses in any jurisdiction, as enumerated above. I also understand and acknowledge that an Offer of Employment will be withdrawn, or my employment will automatically be terminated if, at any time, the District determines I have falsified this Declaration or if I have been convicted of any of the enumerated offenses in any jurisdiction.

I hereby release and hold harmless the District, its Governing Board, agents, employees and/or representatives from any and all actions, suits, claims, damages, attorney's fees and expert witness fees arising out of or in connection with any action undertaken in furtherance of or in compliance with this urgency legislation referenced herein, whether or not there is concurrent, passive or active negligence on the part of the District, its Governing Board, agents, employees and/or representatives.

Applicant's Signature _____ (Type in name if filed electronically) Date _____

Please use this extra space to continue your explanation of any item in your application which you believe is relevant to your candidacy, including explanation of any "YES" answers to questions 1 – 4 in the "CONFIDENTIAL INFORMATION" section of this application found on Page 4.

Please direct questions regarding certificated positions to:
Sheryl Finch – Assistant Director, Personnel
Hesperia Unified School District, 15576 Main St., Hesperia, CA 92345
760-244-4411 ext. 240 sheryl.finch@hesperia.org

Please forward this *completed application and all supporting documents* to:
Mark A. McKinney – Assistant Superintendent, Personnel
Hesperia Unified School District, 15576 Main St., Hesperia, CA 92345

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