

**GOVERNING BOARD
HESPERIA UNIFIED SCHOOL DISTRICT
Agenda
Board/Facilities Meeting, November 26, 2007
Hesperia Administration and
Educational Support Center (AESC) Annex**

Reasonable Accommodation for any Individual with a Disability: In compliance with the Americans with Disabilities Act, any individual with a disability who requires reasonable accommodation in order to participate in the public meetings of the district's governing board may request assistance by contacting superintendent's office, (760) 244-4411 x7201.

5:00 P.M. — CALL TO ORDER

- 1. ROLL CALL**
- 2. HEARING FROM THE AUDIENCE**

This is the time and place for the general public to address the School Board on any closed session item. State law prohibits the School Board from addressing any issue not previously included on the Agenda. The School Board may receive testimony and set the matter for a subsequent meeting. Please limit comments to five minutes per individual.

Please see the procedures under item #9.6 below.

- 3. CLOSED SESSION — Pursuant to Government Code Section 54957, the Board may adjourn to Closed Session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. The Board will adjourn to Closed Session in the Board Conference Room to discuss the following closed session items:**

1. PUBLIC EMPLOYEE APPOINTMENT
 - Teachers
 - Custodian
 - Spec. Ed. Assistant
 - Food Service Worker
2. EMPLOYEE RESIGNATION/RETIREMENT
3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/
REASSIGNMENT/TRANSFER
4. CONFERENCE WITH LABOR NEGOTIATOR
 - a. Agency Negotiator: Mark McKinney
 - b. Employee Organizations: Hesperia Teachers Association
Hesperia CSEA Chapter #684 A & B

AGENDA (Con't)

4. **6:00 P.M. - RECONVENE IN OPEN SESSION** — The tentative time to begin Open Session is 6:00 p.m.; however, this could be delayed due to the length of time necessary to discuss issues in Closed Session.
5. **PLEDGE OF ALLEGIANCE**
6. **REPORTING OUT OF CLOSED SESSION ACTION** — At this time the President will report out action taken in Closed Session and the votes of the Board.
7. **APPROVAL OF AGENDA** — The Board may approve the Agenda as is or pull items from the Consent Agenda for discussion and/or action.
8. **APPROVAL OF MINUTES** — These are the minutes of the October 22, 2007 Board/Facilities meeting. **PAGE 1**
9. **SPECIAL REPORTS** **PAGE**
35
 - 9.1 Dropout Information Report — Jovy Yankaskas, Assistant Superintendent/Educational Services will present a Dropout Information Report.
 - 9.2 Facility Update — George Landon, Asst. Superintendent, Business Services will give a report on the District's facility projects that are in various stages of design and construction.
 - 9.3 Night School Presentation — Jovy Yankaskas, Assistant Superintendent/Educational Services will give a Night School presentation.
 - 9.4 Interim Superintendent's Report — The Interim Superintendent will report on topics not on the agenda, report on committees, school visitations, recognition or other activities.
 - 9.5 Board Member's Report — Individual Board members may wish to share information about topics not on the agenda, report on committees, school visitations or other activities.
 - 9.6 Hearing from the Audience

This is the time and place for the general public to address the School Board on any matter within the jurisdiction of the Board. State law prohibits the School Board from addressing any issue not previously included on the Agenda. The School Board may receive testimony and set the matter for a subsequent meeting. Please limit comments to five minutes per individual.

The Board respects the right of members of the public to speak to the Board regarding matters on the agenda and other matters within the jurisdiction of the Board. Derogatory comments made at a Board meeting, which are repeated outside the context of a Board meeting, may be actionable as defamation.

In addition, the Board wishes to make clear that it is bound by the limitations set forth in Government Code Section 54957, which states that when specific complaints or charges are to be made against a District employee, such employee

AGENDA (Con't)

has the right to have such complaints heard in closed session and to be given prior notice that such complaints will be heard by the Board. Therefore, members of the public who wish to lodge complaints against District employees are reminded that the Board cannot properly consider such complaints without giving prior notice to the named employee.

The Board also would like to remind anyone who wishes to lodge a complaint against a District employee that there is an existing Board adopted Policy in effect specifically for this purpose. This policy contains a comprehensive procedure for reviewing and investigating public complaints, which includes a right of appeal to the Board.

This process provides a much more thorough opportunity for the complainant and the employee to be heard and the merits of the complaint to be properly investigated.

Anyone who wishes to receive a copy of this Policy may contact the Superintendent's office.

Bylaw 9323(c) states that a person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed five minutes to address the Board on each agenda or nonagenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. We have now incorporated the use of Speaker's Cards into our procedures for addressing the Board. If you wish to address the Board and have not completed a Speaker's Card, please obtain one from Mrs. Gomez, Recording Secretary.

10. ACTION

- 10.1 APPROVAL OF PERSONNEL REPORT — This deals with employment matters of Certificated, Management and Classified employees. **PAGE 37**
- 10.2 DISCUSSION/ACTION – CONSIDERATION OF A NIGHT SCHOOL PROGRAM FOR SECONDARY (GRADE 7-12) STUDENTS — The Board will discuss and may take action to consider implementing a night school for secondary (grade 7-12) students.

AGENDA (Con't)

- 10.3 APPROVAL OF RESOLUTION TO AMEND THE SOUTHERN CALIFORNIA SCHOOLS EMPLOYEE BENEFITS ASSOCIATION (SCSEBA) AGREEMENT — This is to approve the Resolution to Amend the SCSEBA Agreement. **PAGE 39**
- 10.4 APPROVAL OF PROVISIONAL INTERNSHIP PERMIT (PIP) FOR PAUL CONRAD — This is to approve a Provisional Internship Permit (PIP) for Paul Conrad for the period August 8, 2007 to August 7, 2008. His assignment would be Foundational-Level Math Teacher, Grades 9-12. **PAGE 56**

*Hesperia Unified School District
Acting as the Legislative Body
Of CFD No. 2006-3*

- 10.5 SECOND READING TO ADOPT ORDINANCE NO. 2007/08-1 FOR CFD 2006-3 — This is to conduct the second reading of Ordinance No. 2007/08-1 which authorizes the levy of special taxes within CFD No. 2006-3. **PAGE 58**
- 10.6 CONSENT AGENDA — It is recommended that the Board of Trustees consider approving a number of Agenda items as a Consent list. Consent items are routine in nature, and can be enacted in one motion without further discussion. **PAGE 75**
- 10.6.1 Approval of Conference Report No. 07/08-8 — These are various conferences and workshops that employees have asked to attend that need prior approval by the Board. **PAGE 76**
- 10.6.2 Acceptance of Gifts to the District — Occasionally, various groups and individuals donate items to the schools and District which requires Board acceptance. **PAGE 79**
- 10.6.3 Surplus Property — This is to declare as surplus certain items of district property and authorize Carmen Becker, Dick Gary and/or Dennis Ebert to dispose of said items in an appropriate manner in accordance with Education Code 175445-17555. **PAGE 81**
- 10.6.4 Approval of County Signature Listing Changes — This is to approve the filing of County Form No. 1 (Board Delegation-Certify/Attest Board Action) for Mark McKinney, Interim Superintendent. **PAGE 84**
- 10.6.5 Approval of Discretionary Block Grant Plans for Hesperia Junior High School and Topaz Elementary School — This is to approve the Discretionary Block Grant plans for Hesperia Junior High School and Topaz Elementary. **PAGE 87**

AGENDA (Con't)

- 10.6.6 Approval of the Implementation Option I Kindergarten Class Size Reduction at Juniper Elementary School for the 2008-2009 School Year — This is to approve the implementation of Option I Kindergarten Class Size Reduction at Juniper Elementary School for the 2008-09 School Year. **PAGE 91**
- 10.6.7 Add of Hours to an Existing Classified Position — This is to approve the addition of 2.25 hours to an existing 3.75 hour Campus Assistant position based at Cedar Middle School. Funding from General Funds. **PAGE 93**
- 10.6.8 Request for New Custodial Position — This is to approve the creation of a new 3.75 hour night Custodial position based at Cypress Academy with a work year of 180 days, 3.75 hours per day. Funding from General Funds. **PAGE 95**
- 10.6.9 Add of Hours to an Existing Classified Position — This is to approve the addition of 2.25 hours to an existing 3.75 hour Custodial position at Maple Elementary with a work year of 180 days, 10 months. Funding from General Funds. **PAGE 97**
- 10.6.10 Creation of New Department/Program Administrative Secretary Position — This is to approve the creation of a new Department/Program Administrative Secretary position to be assigned to the Purchasing Department. This position will have a work year of 12 months, 247 days, 8.00 hours daily. Funding from General Funds. **PAGE 99**
- 10.6.11 Creation of New Classified Position — This is to approve the creation of a new School Secretary position for the new Vice Principal position being hired on at Hesperia HS. This position will have a work year of 10.5 months, 205 days, 8.00 hours daily. Funding from General Funds. **PAGE 101**
- 10.6.12 Creation of New Classified Position — This is to approve the creation of a Technical Media Specialist and its job description. This position will have a work year of 10 months, 181 days, 20 hours per week. Days and hours would be variable. Funding from General Funds. **PAGE 103**
- 10.6.13 Request for New Custodial Position — This is to approve the creation of a new 3.75 hour Custodial position based at Sultana HS with a work year of 180 days, 3.75 hours per day. Funding from General Funds. **PAGE 107**

END OF CONSENT AGENDA

AGENDA (Con't)

11. **ITEMS FOR FUTURE BOARD MEETINGS** — Board members may request items to be placed on future Board meetings for a report or information. **PAGE 109**
12. **NEXT MEETING DATE** — December 10, 2007 (Board/Facilities Meeting) @ Hesperia Administration & Educational Support Center (AESC) Annex, 15576 Main Street, Hesperia.
13. **CLOSED SESSION** — (IF NECESSARY) - Pursuant to Government Code Section 54957, the Board may adjourn to Closed Session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities.
14. **RECONVENE IN OPEN SESSION**
15. **REPORTING OUT OF CLOSED SESSION ACTION**
16. **ADJOURNMENT**

DATE POSTED: NOVEMBER 16, 2007