

**GOVERNING BOARD
HESPERIA UNIFIED SCHOOL DISTRICT
Agenda
Board/Facilities Meeting, December 10, 2007
Hesperia Administration and
Educational Support Center (AESC) Annex**

Reasonable Accommodation for any Individual with a Disability: In compliance with the Americans with Disabilities Act, any individual with a disability who requires reasonable accommodation in order to participate in the public meetings of the district's governing board may request assistance by contacting superintendent's office, (760) 244-4411 x7201.

4:00 P.M. — CALL TO ORDER

- 1. ROLL CALL**
- 2. HEARING FROM THE AUDIENCE**

This is the time and place for the general public to address the School Board on any closed session item. State law prohibits the School Board from addressing any issue not previously included on the Agenda. The School Board may receive testimony and set the matter for a subsequent meeting. Please limit comments to five minutes per individual.

Please see the procedures under item #10.9 below.

- 3. CLOSED SESSION — Pursuant to Government Code Section 54957, the Board may adjourn to Closed Session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. The Board will adjourn to Closed Session in the Board Conference Room to discuss the following closed session items:**

1. PUBLIC EMPLOYEE APPOINTMENT
 - Clerk Typist
 - Special Ed Asst
 - Instructional Asst
 - Teachers
 - Guidance and Counseling Clerical Asst.
 - Food Service Worker
 - Proctor
 - Special Ed Asst-Medically Fragile
2. EMPLOYEE RESIGNATION/RETIREMENT
3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/
REASSIGNMENT/TRANSFER
4. CONFERENCE WITH LABOR NEGOTIATOR
 - a. Agency Negotiator: Mark McKinney
 - b. Employee Organizations: Hesperia Teachers Association
Hesperia CSEA Chapter #684 A & B
5. PUPIL PERSONNEL

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4. **6:00 P.M. - RECONVENE IN OPEN SESSION** — The tentative time to begin Open Session is 6:00 p.m.; however, this could be delayed due to the length of time necessary to discuss issues in Closed Session.
5. **PLEDGE OF ALLEGIANCE – HESPERIA JUNIOR HIGH SCHOOL CALIFORNIA CADET CORP COLOR GUARD**
6. **REPORTING OUT OF CLOSED SESSION ACTION** — At this time the President will report out action taken in Closed Session and the votes of the Board.
7. **APPROVAL OF AGENDA** — The Board may approve the Agenda as is or pull items from the Consent Agenda for discussion and/or action.
8. **REORGANIZATION OF THE GOVERNING BOARD** — The Board will select from among its members a Board President, Vice President, Clerk, Representative to the San Bernardino County School Boards Association/Elector at the Annual Election of County Committee Members and two representatives and alternate to the Tri-Agency Committee. These officers and representatives will serve a one-year term. **PAGE 1**
9. **APPROVAL OF MINUTES** — These are the minutes of the October 22, 2007 Board/Facilities meeting (These were tabled from the November 26, 2007 meeting. Changes submitted by the Board are in bold & italics). **PAGE 4**
10. **SPECIAL REPORTS** **PAGE**
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 - 10.1 **Student Representatives** — Hesperia High School – Frank Gutierrez; Sultana High School – Katie Keyes; Mojave High School – Brandon Lee and Sarah Soria.
– The student representatives will give a report on activities and sports activities being held at each of the respective schools.
 - 10.2 **2006/07 Annual Financial Report** — George Landon, Asst. Superintendent/Business Services and Vavrinek, Trine, Day & Co., will give an update on the District's 2006/07 Annual Financial Report.
 - 10.3 **Update on Surveillance Cameras** — David McLaughlin, Director, I.T. will give an update on surveillance cameras.
 - 10.4 **First Interim Report** — George Landon, Asst. Superintendent, Business Services and Laura Carevic, Director of Fiscal Services will give a report on the District's First Interim Report.
 - 10.5 **Williams Visit Reports** — Valerie Turpen, Coordinator II, Curriculum/Categorical Programs and Russ Munyan, Coordinator II, Curriculum & Technology will give a presentation on the Williams Visit Reports. **PAGE 40**
 - 10.6 **Facility Update** — George Landon, Asst. Superintendent, Business Services will give a report on the District's facility projects that are in various stages of design and construction.
 - 10.7 **Interim Superintendent's Report** — The Interim Superintendent will report on topics not on the agenda, report on committees, school visitations, recognition or other activities.
 - 10.8 **Board Member's Report** — Individual Board members may wish to share information about topics not on the agenda, report on committees, school visitations or other activities.

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10.9 Hearing from the Audience

This is the time and place for the general public to address the School Board on any matter within the jurisdiction of the Board. State law prohibits the School Board from addressing any issue not previously included on the Agenda. The School Board may receive testimony and set the matter for a subsequent meeting. Please limit comments to five minutes per individual.

The Board respects the right of members of the public to speak to the Board regarding matters on the agenda and other matters within the jurisdiction of the Board. Derogatory comments made at a Board meeting, which are repeated outside the context of a Board meeting, may be actionable as defamation.

In addition, the Board wishes to make clear that it is bound by the limitations set forth in Government Code Section 54957, which states that when specific complaints or charges are to be made against a District employee, such employee has the right to have such complaints heard in closed session and to be given prior notice that such complaints will be heard by the Board. Therefore, members of the public who wish to lodge complaints against District employees are reminded that the Board cannot properly consider such complaints without giving prior notice to the named employee.

The Board also would like to remind anyone who wishes to lodge a complaint against a District employee that there is an existing Board adopted Policy in effect specifically for this purpose. This policy contains a comprehensive procedure for reviewing and investigating public complaints, which includes a right of appeal to the Board.

This process provides a much more thorough opportunity for the complainant and the employee to be heard and the merits of the complaint to be properly investigated.

Anyone who wishes to receive a copy of this Policy may contact the Superintendent's office.

Bylaw 9323(c) states that a person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed five minutes to address the Board on each agenda or nonagenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation,

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depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. We have now incorporated the use of Speaker's Cards into our procedures for addressing the Board. If you wish to address the Board and have not completed a Speaker's Card, please obtain one from Mrs. Gomez, Recording Secretary.

11. **ACTION**

- 11.1 APPROVAL OF PERSONNEL REPORT — This deals with employment matters of Certificated, Management and Classified employees. **PAGE 59**
- 11.2 APPROVAL OF PUPIL PERSONNEL REPORT — This is the expulsion of students or students requesting admission to the District. **PAGE 60**
- 11.3 APPROVAL OF PROVISIONAL INTERNSHIP PERMIT (PIP) FOR BROOK MAC MILLAN — This is to approve a Provisional Internship Permit (PIP) for Brook MacMillan for the period October 30, 2007 to October 29, 2008. Her assignment would be Physical Science Teacher, Grades 9-12. **PAGE 61**
- 11.4 APPROVAL OF FIRST INTERIM REPORT — The Board will receive and approve the District's First Interim Report and the filing of a Positive Certification with the County Superintendent of Schools. **PAGE 63**
- 11.5 ADOPTION OF RESOLUTION #2007/08-40 RESOLUTION AUTHORIZING BOARD STIPEND TO BOARD PRESIDENT BRUCE MINTON FOR ABSENCE DUE TO ILLNESS — This is to adopt Resolution #2007/08-40 authorizing November Board stipend to Board President Minton for his absence of the November 5, 2007 Board Meeting due to illness. **PAGE 64**
- 11.6 CALL FOR NOMINATIONS FOR CALIFORNIA SCHOOL BOARDS ASSOCIATION (CSBA) DELEGATE ASSEMBLY — Any CSBA board member is eligible to nominate board members within their geographical region or subregion. The deadline to submit nominations to CSBA is Monday, January 7, 2008. **PAGE 66**
- 11.7 APPROVAL OF REQUEST FOR ALLOWANCE BEAUSE OF EMERGENCY CONDITIONS (FORM J-13A) — This is to approve a Request for Allowance of Attendance Because of Emergency Conditions (Form J-13A) for the October 26, 2007 school closures. **PAGE 74**
- 11.8 CONSENT AGENDA — It is recommended that the Board of Trustees consider approving a number of Agenda items as a Consent list. Consent items are routine in nature, and can be enacted in one motion without further discussion. **PAGE 82**
- 11.8.1 Approval of Warrant Register Report No. 07/08-6 — These are various routine warrants that have been requested to pay for purchase orders and various expenditures. The Board is requested to approve batches 1082 through 1376. **PAGE 83**

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- 11.8.2 Approval of Conference Report No. 07/08-9 — These are various conferences and workshops that employees have asked to attend that need prior approval by the Board. **PAGE 208**
- 11.8.3 Acceptance of Gifts to the District — Occasionally, various groups and individuals donate items to the schools and District which requires Board acceptance. **PAGE 211**
- 11.8.4 Approval of Off-Campus Activities — These are off-campus activities that have been submitted by the schools that need prior approval by the Board. **PAGE 213**
- 11.8.5 Creation of Two New Classified Instructional Assistant-Medically Fragile Positions — This is to approve the creation of two (2) Instructional Assistant – Medically Fragile positions to be based at the District Office with specific site assignments to be determined. These positions will have a work year of 10 months, 181 days, 6.50 hours daily. Funding from Special Education Funds. **PAGE 263**
- 11.8.6 Approval of Mirus Secondary School Request to Amend its Charter Petition — This is to approve a request to amend Mirus Charter School's Charter Petition to reflect the selection of STRS for certificated employees. **PAGE 265**
- 11.8.7 Approval of Internship Contract Agreement between Argosy University and the Hesperia Unified School District — This is to approve the Internship Contract Agreement between Argosy University and the Hesperia Unified School District. **PAGE 268**

END OF CONSENT AGENDA

12. INFORMATION ITEMS

- 12.1 Enrollment Report - George Landon — This is A Projection Compared to Actual Enrollment as of November 27, 2007. **PAGE 275**

13. ITEMS FOR FUTURE BOARD MEETINGS — Board members may request items to be placed on future Board meetings for a report or information. **PAGE 278**

14. NEXT MEETING DATE — January 14, 2008 (Regular Board Meeting) @ Hesperia Administration & Educational Support Center (AESC) Annex, 15576 Main Street, Hesperia.

15. CLOSED SESSION — (IF NECESSARY) - Pursuant to Government Code Section 54957, the Board may adjourn to Closed Session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities.

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16. **RECONVENE IN OPEN SESSION**
17. **REPORTING OUT OF CLOSED SESSION ACTION**
18. **ADJOURNMENT**

DATE POSTED: December 5, 2007