

**GOVERNING BOARD
 HESPERIA UNIFIED SCHOOL DISTRICT
 Agenda
 Regular Meeting, August 20, 2007
 Sultana High School**

Reasonable Accommodation for any Individual with a Disability: In compliance with the Americans with Disabilities Act, any individual with a disability who requires reasonable accommodation in order to participate in the public meetings of the district's governing board may request assistance by contacting superintendent's office, (760) 244-4411 x7201.

4:30 P.M. — CALL TO ORDER

1. **ROLL CALL**
2. **HEARING FROM THE AUDIENCE**

This is the time and place for the general public to address the School Board on any closed session item. State law prohibits the School Board from addressing any issue not previously included on the Agenda. The School Board may receive testimony and set the matter for a subsequent meeting. Please limit comments to five minutes per individual.

Please see the procedures under item #9.4 below.

3. **CLOSED SESSION** — Pursuant to Government Code Section 54957, the Board may adjourn to Closed Session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. The Board will adjourn to Closed Session in the Board Conference Room to discuss the following closed session items:

1. **PUBLIC EMPLOYEE APPOINTMENT**

Auto Mechanic	Printer	Digital Photography Specialist
Food Service Workers	Proctors	Printer's Assistant
Campus Assistants	Instructional Asst	Guidance & Counseling Clerical Assistant
Special Ed Assistant	Custodians	School Admin. Secretary
Interim Supt/Superintendent	Teachers	
2. **EMPLOYEE RESIGNATION/RETIREMENT**
3. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/
REASSIGNMENT/TRANSFER**
 - Classified Settlement Agreement
4. **CONFERENCE WITH LABOR NEGOTIATOR**
 - a. Agency Negotiator: Mark McKinney
 - b. Employee Organizations: Hesperia Teachers Association
Hesperia CSEA Chapter #684 A & B
5. **PUPIL PERSONNEL**

AGENDA (Con't)

4. **6:00 P.M. - RECONVENE IN OPEN SESSION** — The tentative time to begin Open Session is 6:00 p.m.; however, this could be delayed due to the length of time necessary to discuss issues in Closed Session.
5. **PLEDGE OF ALLEGIANCE**
6. **REPORTING OUT OF CLOSED SESSION ACTION** — At this time the President will report out action taken in Closed Session and the votes of the Board.
7. **APPROVAL OF AGENDA** — The Board may approve the Agenda as is or pull items from the Consent Agenda for discussion and/or action.
8. **APPROVAL OF MINUTES** — These are the minutes of the July 23, 2007 Regular Board Meeting and August 7, 2007 Special Board meeting. PAGE 1
9. **SPECIAL REPORTS** PAGE
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 - 9.1 **Assistant Superintendent's Report** — The Assistant Superintendent will report on topics not on the agenda, report on committees, school visitations, recognition or other activities.
 - 9.2 **Homework Information Update** — Valerie Turpen, Coordinator II, Curriculum/Categorical Programs and Jovy Yankaskas, Assistant Superintendent/Educational Services will give a homework information update.
 - 9.3 **Board Member's Report** — Individual Board members may wish to share information about topics not on the agenda, report on committees, school visitations or other activities.
 - 9.4 **Hearing from the Audience**

This is the time and place for the general public to address the School Board on any matter within the jurisdiction of the Board. State law prohibits the School Board from addressing any issue not previously included on the Agenda. The School Board may receive testimony and set the matter for a subsequent meeting. Please limit comments to five minutes per individual.

The Board respects the right of members of the public to speak to the Board regarding matters on the agenda and other matters within the jurisdiction of the Board. Derogatory comments made at a Board meeting, which are repeated outside the context of a Board meeting, may be actionable as defamation.

In addition, the Board wishes to make clear that it is bound by the limitations set forth in Government Code Section 54957, which states that when specific complaints or charges are to be made against a District employee, such employee has the right to have such complaints heard in closed session and to be given prior notice that such complaints will be heard by the Board. Therefore, members of the public who wish to lodge complaints against District employees are reminded that the Board cannot properly consider such complaints without giving prior notice to the named employee.

AGENDA (Con't)

The Board also would like to remind anyone who wishes to lodge a complaint against a District employee that there is an existing Board adopted Policy in effect specifically for this purpose. This policy contains a comprehensive procedure for reviewing and investigating public complaints, which includes a right of appeal to the Board.

This process provides a much more thorough opportunity for the complainant and the employee to be heard and the merits of the complaint to be properly investigated.

Anyone who wishes to receive a copy of this Policy may contact the Superintendent's office.

Bylaw 9323(c) states that a person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed five minutes to address the Board on each agenda or nonagenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. We have now incorporated the use of Speaker's Cards into our procedures for addressing the Board. If you wish to address the Board and have not completed a Speaker's Card, please obtain one from Mrs. Gomez, Recording Secretary.

10. ACTION

- 10.1 APPROVAL OF PERSONNEL REPORT — This deals with employment matters of Certificated, Management and Classified employees. **PAGE 50**
- 10.2 APPROVAL OF PUPIL PERSONNEL REPORT — This is the expulsion of students or students requesting admission to the District. **PAGE 51**
- 10.3 PUBLIC HEARING/APPROVAL - AB-1200: PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT - HTA PROPOSED AGREEMENT PER GRIEVANCE SETTLEMENT — The Board will conduct a public hearing and take action to approve the HTA Proposed Agreement per Grievance Settlement. **PAGE 52**
- 10.4 APPROVAL OF PROVISIONAL INTERNSHIP PERMIT (PIP) FOR WILL ABNER — This is to approve a Provisional Internship Permit (PIP) for Will Abner for the period August 1, 2007 to June 30, 2008. His assignment would be Foundational Level Math Teacher, Grades 9-12, Hesperia High School. **PAGE 62**

AGENDA (Con't)

- 10.5 APPROVAL OF PROVISIONAL INTERNSHIP PERMIT (PIP) FOR KELLI HAWK — This is to approve a Provisional Internship Permit (PIP) for Kelli Hawk for the period August 1, 2007 to June 30, 2008. Her assignment would be Foundational Level Math Teacher, Grades 9-12, Hesperia High School. **PAGE 64**
- 10.6 APPROVAL OF PROVISIONAL INTERNSHIP PERMIT (PIP) FOR ROBERT METZGER — This is to approve a Provisional Internship Permit (PIP) for Robert Metzger for the period August 1, 2007 to July 31, 2008. His assignment would be SDC Teacher, Grades 9-12, Hesperia High School. **PAGE 66**
- 10.7 APPROVAL OF PROVISIONAL INTERNSHIP PERMIT (PIP) FOR RIANNA CASTANEDA — This is to approve a Provisional Internship Permit (PIP) for Rianna Castaneda for the period August 8, 2007 to August 7, 2008. Her assignment would be Foundational Level Math Teacher, Grades 9-12, Hesperia High School. **PAGE 68**
- 10.8 APPROVAL OF PROVISIONAL INTERNSHIP PERMIT (PIP) FOR SANDRA BAGNOL — This is to approve a Provisional Internship Permit (PIP) for Sandra Bagnol for the period August 8, 2007 to August 7, 2008. Her assignment would be Intro Physical Science Teacher, Grades 9-12, Hesperia High School. **PAGE 70**
- 10.9 APPROVAL OF PROVISIONAL INTERNSHIP PERMIT (PIP) FOR ANTHONY SANTILLANES — This is to approve a Provisional Internship Permit (PIP) for Anthony Santillanes for the period August 8, 2007 to August 7, 2008. His assignment would be Foundational Level Math Teacher, Grades 9-12, Hesperia High School. **PAGE 72**
- 10.10 APPROVAL OF PROVISIONAL INTERNSHIP PERMIT (PIP) FOR ANDREA O'NEAL — This is to approve a Provisional Internship Permit (PIP) for Andrea O'Neal for the period August 8, 2007 to August 7, 2008. Her assignment would be Foundational Level Math Teacher, Grades 7-8, Hesperia Junior High School. **PAGE 74**
- 10.11 APPROVAL OF PROVISIONAL INTERNSHIP PERMIT (PIP) FOR SUSAN CHRISTENSEN — This is to approve a Provisional Internship Permit (PIP) for Susan Christensen for the period August 8, 2007 to August 7, 2008. Her assignment would be Success Teacher, Grades 9-12, Desert Trails High School. **PAGE 76**
- 10.12 APPROVAL OF PROVISIONAL INTERNSHIP PERMIT (PIP) FOR JENNIFER CALDERON — This is to approve a Provisional Internship Permit (PIP) for Jennifer Calderon for the period August 8, 2007 to August 7, 2008. Her assignment would be Physical Science Teacher, Grades 9-12, Hesperia High School. **PAGE 78**
- 10.13 APPROVAL OF PROVISIONAL INTERNSHIP PERMIT (PIP) FOR NICOLE CLARK — This is to approve a Provisional Internship Permit (PIP) for Nicole Clark for the period August 8, 2007 to August 7, 2008. Her assignment would be Physical Science Teacher, Grades 9-12, Hesperia High School. **PAGE 80**
- 10.14 APPROVAL OF PROVISIONAL INTERNSHIP PERMIT (PIP) FOR BROOKE BOLSTER — This is to approve a Provisional Internship Permit (PIP) for Brooke Bolster for the period August 8, 2007 to August 7, 2008. Her assignment would be Foundational Level Math Teacher, Grades 9-12, Hesperia High School. **PAGE 82**

AGENDA (Con't)

- 10.15 APPROVAL OF VARIABLE TERM WAIVER FOR DAVID LUDI — This is to approve a variable term waiver for David Ludi for the period August 8, 2007 through June 30, 2008. His assignment will be Foundational Level Math Teacher, Grades 7-8, Hesperia Junior High School. **PAGE 84**
- 10.16 APPROVAL OF VARIABLE TERM WAIVER FOR PAUL CONRAD — This is to approve a Variable Term Waiver for Paul Conrad for the period August 8, 2007 through June 30, 2008. His assignment will be Foundational Level Math Teacher, Grades 9-12, Sultana High School. **PAGE 86**
- 10.17 APPROVAL OF VARIABLE TERM WAIVER FOR NICOLE FRISTROM — This is to approve a Variable Term Waiver for Nicole Fristrom for the period August 8, 2007 through June 30, 2008. Her assignment will be Foundational Level Math Teacher, Grades 7-8, Rancho Middle School. **PAGE 88**
- 10.18 APPROVAL OF PROVISIONAL INTERNSHIP PERMIT (PIP) FOR EDWARD McBRIDE — This is to approve a Provisional Internship Permit (PIP) for Edward McBride for the period August 8, 2007 to August 7, 2008. His assignment would be Foundational Level Math Teacher, Grades 9-12, Hesperia High School. **PAGE 90**
- 10.19 APPROVAL OF VARIABLE TERM WAIVER FOR WILLIS "DAVID" BOOTH — This is to approve a Variable Term Waiver for Willis "David" Booth for the period August 8, 2007 through June 30, 2008. His assignment will be Foundational Level Math Teacher, Grades 9-12, Hesperia High School. **PAGE 92**
- 10.20 APPROVAL OF VARIABLE TERM WAIVER FOR MARILEE HENDERSON — This is to approve a Variable Term Waiver for Marilee Henderson for the period August 7, 2007 through June 30, 2008. Her assignment will be Language, Speech, and Hearing Teacher, Grades K-12. **PAGE 94**
- 10.21 APPROVAL OF PROVISIONAL INTERNSHIP PERMIT (PIP) FOR BRETT SIMMONS — This is to approve a Provisional Internship Permit (PIP) for Brett Simmons for the period August 8, 2007 to August 7, 2008. His assignment would be Social Science Teacher, Grades 9-12, Sultana High School. **PAGE 96**
- 10.22 DISCUSSION/ACTION – CSBA OUTSTANDING LEGISLATOR OF THE YEAR — The Board will discuss and may take action to nominate a member of the State Senate or Assembly for CSBA's 2007 Outstanding Legislator of the Year. **PAGE 98**
- 10.23 APPROVAL OF 2007-09 BOARD MEETINGS/FACILITIES WORKSHOP DATES — The Board will review, discuss and may take action to approve the 2007-09 Board Meetings/Facilities Workshop dates. **PAGE 102**
- 10.24 DISCUSSION/ACTION – 2007-08 DISTRICT GOALS — The Board will discuss and may take action to approve the 2007-08 District Goals. **PAGE 106**
- 10.25 DISCUSSION /ACTION – CLASSIFIED STAFFING STUDY — The Board will discuss and may take action on the Classified Staffing Study. **PAGE 108**
- 10.26 DISCUSSION/ACTION – SECONDARY CLASS SIZE — Vice President Kirk requested that this item be placed on the agenda. The Board will discuss and may take

action on secondary class size.
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AGENDA (Con't)

- 10.27 DISCUSSION/ACTION – ASSISTANT SUPERINTENDENT, CURRICULUM/SECONDARY
— This item was tabled from the July 23, 2007 meeting. Board Member Black requested that this item be placed on the agenda. The Board will discuss and may take action on the Assistant Superintendent, Curriculum/Secondary.

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- 10.28 CONSENT AGENDA — It is recommended that the Board of Trustees consider approving a number of Agenda items as a Consent list. Consent items are routine in nature, and can be enacted in one motion without further discussion.

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- 10.28.1 Approval of Warrant Register Report No. 07/08-2 — PAGE
These are various routine warrants that have been 113
requested to pay for purchase orders and various
expenditures. The Board is requested to approve
batches 0001 through 0340.
- 10.28.2 Approval of Conference Report No. 07/08-2 — PAGE
These are various conferences and workshops that employees 248
have asked to attend that need prior approval by the
Board.
- 10.28.3 Acceptance of Gifts to the District — PAGE
Occasionally, various groups and individuals donate items to the 251
schools and District which requires Board acceptance.
- 10.28.4 Approval of Off-Campus Activities — PAGE
These are off-campus activities that have been submitted by the 253
schools that need prior approval by the Board.
- 10.28.5 Approval of New Classified Position — PAGE
This is to approve the creation of a new School Secretary position at 279
Mission Crest Elementary School with a work year of
10.5 months, 205 days, 5.00 hours daily. Funding from
General Funds.
- 10.28.6 Approval of New Classified Position — PAGE
This is to approve the creation of a new School Administrative Secretary 281
position at Canyon Ridge Continuation High School with a
work year of 10.5 months, 217 days, 8.00 hours daily,
to start as soon as possible. Funding from General
Funds.
- 10.28.7 Approval of New Classified Position — PAGE
This is to approve the creation of a new Night Custodian at Hesperia High 283
School with a work year of 11 months, 225 days, 8.00
hours daily. Funding from General Funds.

AGENDA (Con't)

- 10.28.8 Renewal of 2007-08 California School Boards Association (CSBA) Membership Dues — This is to approve the renewal of CSBA Membership dues for 2007-08 in the amount of \$11,160. **PAGE 285**
- 10.28.9 Third Reading and Adoption of Proposed Board Policies & Administrative Regulations Section 2000 – Administration — This is to adopt the following: Revised BP 2000 – Concepts & Roles; Delete Existing BP 2100(a-b) – Administrative Staff Organization; Revised BP 2110 – Superintendent Responsibilities & Duties; Revised BP 2111(a-b) – Superintendent Governance Standards; Revised BP 2120(a-c) – Superintendent Recruitment & Selection; Revised BP 2121(a-b) – Superintendent’s & Other Senior Manager’s Employment Contracts; Proposed BP 2122 – Superintendent’s Job Description; Proposed BP 2140(a-b) – Evaluation of the Superintendent; Revised BP 2210 – Administrative Leeway In Absence of Board Policy; Proposed BP 2220 – Administrative Staff Organization; Revised BP 2230 – Representative & Deliberative Groups; Delete Existing BP 2250 – Administrator Vacation; Revised BP 2300 – Conflict of Interest Code: Designated Personnel. **PAGE 288**
- 10.28.10 Approval of Five Percent (5%) Increase to Board Stipend — This is to approve a 5% increase of \$24.00 to the monthly \$486 Board stipend, effective July 1, 2007 as allowed per E.C. 1090 and 35120. **PAGE 318**
- 10.28.11 Approval of Surplus Property — This is to declare as surplus certain items of District property and authorize Carmen Becker, Don Creason, Dick Gary and/or Dennis Ebert to dispose of said items in an appropriate manner in accordance with E.C. 17545-17555. **PAGE 320**
- 10.28.12 Approval of Resolution #2007/08-26 Resolution to Piggyback Bids/Contracts of Other Public Entities — This is to approve a Resolution which allows the District to participate (piggyback) on the legal bids/contracts of other school district, JPA’s, state, counties, and cities. **PAGE 323**
- 10.28.13 Approval of County Signature Listing Changes — This is to file with the County Superintendent of Schools, School Claims Division, County Form No. 4 removing Hank Richardson from all signature files. **PAGE 327**

AGENDA (Con't)

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| 10.28.14 | <u>Approval of Administrative Hearing Panel for 2007/08</u> — This is to approve administrators to the Administrative Hearing Panel for 2007/08 school year. | PAGE
330 |
| 10.28.15 | <u>Approval of Master Conference List for 2007/08</u> — This is to approve the 2007/08 Master Conference List. | PAGE
334 |
| 10.28.16 | <u>Approval of Contract Between Clearvision Technologies and the Hesperia Unified School District</u> — This is to approve the continuation of the SIMON software Maintenance Program from July 1, 2007 through June 30, 2008. | PAGE
339 |
| 10.28.17 | <u>Approval of Contracts Between Hesperia Unified School District and Pearson NSC</u> — This is to approve the contracts between the District and Pearson NSC for Prosper software support and maintenance of the scanner used to run benchmark scantrons for the 2007/08 school year. | PAGE
346 |
| 10.28.18 | <u>Approval of Agreement for Services Between Family Systems Management (FSM) and the Hesperia Unified School District</u> — This is to approve the Agreement for Services between Family Systems Management (FSM) and the Hesperia Unified School District for a six (6) week Anger Management Program designed for students in grades 1-3 and 4-6 for the period September 1, 2007 through May 31, 2008. | PAGE
358 |
| 10.28.19 | <u>Approval of Revised 2007-08 Certificated Substitute Salary Schedule</u> — This is to approve an increase of \$5.00 per day for short term substitutes and \$10.00 per day for long term substitutes, effective August 1, 2007. | PAGE
364 |
| 10.28.20 | <u>Approval of New Classified Position</u> — This is to approve the creation of a new Attendance Specialist for Canyon Ridge Continuation HS with a work year of 200 days, 10.5 months, 8.00 hours daily, funding from General Funds. | PAGE
368 |
| 10.28.21 | <u>Approval of New Classified Position</u> — This is to approve the creation of a new Campus Assistant position to be based at Canyon Ridge Continuation HS with a work year of 10 months, 181 days, 8.00 hours daily, funding from General Funds. | PAGE
370 |
| 10.28.22 | <u>Approval of Reimbursement to Margaret Sepp</u> — This is to approve the reimbursement of \$281.85 to Margaret Sepp for insurance paid to Fairway Insurance Center. | PAGE
372 |

AGENDA (Con't)

- 10.28.23 Adoption of Medicare Resolution No. 2007/08-27 — **PAGE**
This is to adopt Resolution No. 2007/08-27 which is the **377**
next step in the adoption of the authorization of the
Medicare Application and Agreement coverage of eligible
school employees.

END OF CONSENT AGENDA

- 11. INFORMATION ITEMS **PAGE****
385
- 11.1 Positive Work Calendar – Mark McKinney — This is an update on the Positive Work
Calendar. **PAGE**
386
- 11.2 Enrollment Report - George Landon — This is a Projection Compared to Actual
Enrollment as of August 9, 2007. **PAGE**
387
- 12. ITEMS FOR FUTURE BOARD MEETINGS — Board members may request items to be
placed on future Board meetings for a report or information. **PAGE****
389
- 13. NEXT MEETING DATE — September 10, 2007 (Regular Board Meeting) @ Sultana High
School Multipurpose Room (Sultan Hall); September 19, 2007 (Facilities Workshop) @
Sultana High School Multipurpose Room (Sultan Hall); September 24, 2007 (Regular
Board Meeting) @ Sultana High School Multipurpose Room (Sultan Hall).**
- 14. CLOSED SESSION — (IF NECESSARY) - Pursuant to Government Code Section 54957,
the Board may adjourn to Closed Session at any time during the meeting to discuss
staff/student personnel matters, negotiations, litigation, and/or the acquisition of land
or facilities.**
- 15. RECONVENE IN OPEN SESSION**
- 16. REPORTING OUT OF CLOSED SESSION ACTION**
- 17. ADJOURN TO MEETING OF THE HESPERIA SCHOOL DISTRICT FINANCING
CORPORATION — The Governing Board will adjourn to the meeting of the Hesperia
School District Financing Corporation. **PAGE****
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DATE POSTED: August 17, 2007