

**GOVERNING BOARD
HESPERIA UNIFIED SCHOOL DISTRICT
Agenda
Regular Meeting, April 7, 2008
Hesperia Administration and
Educational Support Center (AESC) Annex**

Reasonable Accommodation for any Individual with a Disability: In compliance with the Americans with Disabilities Act, any individual with a disability who requires reasonable accommodation in order to participate in the public meetings of the district's governing board may request assistance by contacting superintendent's office, (760) 244-4411 x7201.

4:00 P.M. — CALL TO ORDER

- 1. ROLL CALL**
- 2. HEARING FROM THE AUDIENCE**

This is the time and place for the general public to address the School Board on any closed session item. State law prohibits the School Board from addressing any issue not previously included on the Agenda. The School Board may receive testimony and set the matter for a subsequent meeting. Please limit comments to five minutes per individual.

Please see the procedures under item #10.6 below.

- 3. CLOSED SESSION — Pursuant to Government Code Section 54957, the Board may adjourn to Closed Session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. The Board will adjourn to Closed Session in the Board Conference Room to discuss the following closed session items:**

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
APN #3046-101-23
District Negotiators: George Landon
Negotiation Parties: Brentwood Mortgage
Investors: Patricia Rosenberg & Dino DeFazio
2. PUBLIC EMPLOYEE APPOINTMENT
Oak Hills HS Principal Cedar MS Asst. Principal
Purchasing Specialist Sr. Clerk Typist
Campus Assistant Library Media Clerk
Food Service Workers Supervisor I, Food Services
Lead Custodian
3. EMPLOYEE RESIGNATION/RETIREMENT
4. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/
REASSIGNMENT/TRANSFER
5. CONFERENCE WITH LABOR NEGOTIATOR
 - a. Agency Negotiator: Mark McKinney
 - b. Employee Organizations: Hesperia Teachers Association
Hesperia CSEA Chapter #684
6. PUPIL PERSONNEL

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4. **5:30 P.M. – RECEPTION RECOGNIZING NEW SUPERINTENDENT** — A reception will be held recognizing Mark McKinney as our new Superintendent.
5. **6:00 P.M. - RECONVENE IN OPEN SESSION** — The tentative time to begin Open Session is 6:00 p.m. following the reception.
6. **PLEDGE OF ALLEGIANCE – SULTANA HIGH SCHOOL JUNIOR AIR FORCE ROTC**
7. **REPORTING OUT OF CLOSED SESSION ACTION** — At this time the President will report out action taken in Closed Session and the votes of the Board.
8. **APPROVAL OF AGENDA** — a) The Board may pull items from the Consent List (Item 11.3) for discussion and/or action.
b) The Board is asked to approve the Agenda as submitted or amended.
9. **APPROVAL OF MINUTES** — These are the minutes of the February 25, 2008 Board/Facilities meeting.
10. **SPECIAL REPORTS**
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- 10.1 **Student Representatives** — Hesperia High School – Frank Gutierrez; Sultana High School – Katie Keyes; Mojave High School – Brandon Lee and Michael Metzger; Canyon Ridge High School – Tinia Villegas and Magaly Avalos.
– The student representatives will give a report on activities and sports activities being held at each of the respective schools.
- 10.2 **Recognition of the HUSD Science Fair Winners** — Russ Munyan, Coordinator II, Curriculum & Technology, will recognize the 2008 Science Fair Winners.
- 10.3 **School Innovations Presentation** — Jeff Owen, Exec. Director and Anne Sykes, Representatives from School Innovations will share information about automating the SARB letter writing process, Mandated Costs and increased attendance.
- 10.4 **Superintendent's Report** — The Superintendent will report on topics not on the agenda, report on committees, school visitations, recognition or other activities.
- 10.5 **Board Member's Report** — Individual Board members may wish to share information about topics not on the agenda, report on committees, school visitations or other activities.
- 10.6 **Hearing from the Audience**

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This is the time and place for the general public to address the School Board on any matter within the jurisdiction of the Board. State law prohibits the School Board from addressing any issue not previously included on the Agenda. The School Board may receive testimony and set the matter for a subsequent meeting. Please limit comments to five minutes per individual.

The Board respects the right of members of the public to speak to the Board regarding matters on the agenda and other matters within the jurisdiction of the Board. Derogatory comments made at a Board meeting, which are repeated outside the context of a Board meeting, may be actionable as defamation.

In addition, the Board wishes to make clear that it is bound by the limitations set forth in Government Code Section 54957, which states that when specific complaints or charges are to be made against a District employee, such employee has the right to have such complaints heard in closed session and to be given

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prior notice that such complaints will be heard by the Board. Therefore, members of the public who wish to lodge complaints against District employees are reminded that the Board cannot properly consider such complaints without giving prior notice to the named employee.

The Board also would like to remind anyone who wishes to lodge a complaint against a District employee that there is an existing Board adopted Policy in effect specifically for this purpose. This policy contains a comprehensive procedure for reviewing and investigating public complaints, which includes a right of appeal to the Board.

This process provides a much more thorough opportunity for the complainant and the employee to be heard and the merits of the complaint to be properly investigated.

Anyone who wishes to receive a copy of this Policy may contact the Superintendent's office.

Bylaw 9323(c) states that a person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed five minutes to address the Board on each agenda or nonagenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. We have now incorporated the use of Speaker's Cards into our procedures for addressing the Board. If you wish to address the Board and have not completed a Speaker's Card, please obtain one from Mrs. Gomez, Recording Secretary.

11. **ACTION**

- 11.1 APPROVAL OF PERSONNEL REPORT — This deals with employment matters of Certificated, Management and Classified employees. **PAGE 26**
- 11.2 APPROVAL OF PUPIL PERSONNEL REPORT — This is the expulsion of students or students requesting admission to the District. **PAGE 26A**
- 11.3 CONSENT LIST — It is recommended that the Board of Trustees consider approving a number of Agenda items as a Consent list. Consent items are routine in nature, and can be enacted in one motion without further discussion. **PAGE 27**
 - 11.3.1 Approval of Warrant Register Report No. 07/08-10 — These are various routine warrants that have been requested to pay for purchase orders and various expenditures. The Board is requested to approve batches 2447 through 2749. **PAGE 28**
 - 11.3.2 Approval of Conference Report No. 07/08-15 — These are various conferences and workshops that employees have asked to attend that need prior approval by the Board. **PAGE 141**
 - 11.3.3 Acceptance of Gifts to the District — Occasionally, various groups and individuals donate items to the schools and District which requires Board acceptance. **PAGE 144**
 - 11.3.4 Approval of Off-Campus Activities — These are off-campus activities that have been submitted by the schools that need prior approval by the Board. **PAGE 146**
 - 11.3.5 Acceptance of Budget Financial Report — This is a Financial **PAGE**

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- Report from March 1, 2008 to March 25, 2008. **211**
- 11.3.6 Surplus Property — This is to declare as surplus certain items of District property with an estimated value under \$2,500 and authorize Carmen Becker, Dick Gary and/or Dennis Ebert to dispose of said items in an appropriate manner in accordance with E.C. 17545-17555. **PAGE 214**
- 11.3.7 Designation of Newspaper by District for Publication of and Public Hearing on the Proposed Final Budget — This is to approve the designation of the Hesperia STAR Newspaper to advertise the date and location for public inspection of the proposed 2008-09 District budget. **PAGE 218**
- 11.3.8 Approval to Establish Two (2) Sub-Funds 35 for Facility Projects — This is to establish two (2) sub-funds within Fund 35 for Mojave Continuation High School and Topaz Elementary. **PAGE 223**
- 11.3.9 Approval of Consulting Agreement with Centration Management Advisors & Consultants for Mandated Cost Services — This is to approve the consulting agreement with Centration Management Advisors & Consultants for services related to Mandated Cost claims, beginning July 1, 2008 through June 30, 2009. **PAGE 231**
- 11.3.10 Approval of Job Description for Elementary Teacher — This is to approve the job description for Elementary Teacher. **PAGE 240**
- 11.3.11 Second Reading and Adoption of Revised Board Bylaws 9120 Board Members; 9121(a-b) President; 9322(a-d) Agenda/Meeting Materials — This is to update Board Bylaws 9120, 9121(a-b) and 9322(a-d). **PAGE 244**
- 11.3.12 Add of Hours to An Existing Classified Position — This is to approve the addition of 2.00 hours to an existing 6.00 Student Body Bookkeeper position based at Cedar Middle School with a work year of 10.5 months, 205 days. Funding from General Funds. **PAGE 252**

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- 11.3.13 Add of Hours to An Existing Classified Position — This is to approve the addition of 2.00 hours to an existing 6.00 hour Computer Learning Specialist position at Cedar Middle School with a work year of 10 months, 182 days. Funding from General Funds. **PAGE 254**
- 11.3.14 Add of Hours to An Existing Classified Position — This is to approve the addition of 2.25 hours to an existing 3.75 hour Campus Assistant position based at Cedar Middle School and approve one 8 hour and one 6 hour Campus Assistant position to transfer from Hesperia Jr. High to Cedar Middle School. **PAGE 256**
- 11.3.15 Approval of Recommendation for the Adoption of Math Textbooks for Grades 7-12 — This is to adopt the following Math pupil edition textbooks: California Pre-Algebra – Prentice Hall Mathematics ©2009; California Geometry – Prentice Hall Mathematics ©2008; California Algebra 2 – Prentice Hall Mathematics ©2008; California Algebra Readiness – Prentice Hall Mathematics ©2009; California Algebra 1 – Prentice Hall Mathematics ©2009; Pre Calculus with Limits, Fifth Edition – Larson, Hostetler, Edwards ©2008; Finite Mathematics – Lial, Greenwell, Ritchey ©2008. **PAGE 258**
- 11.3.16 Approval of the Single Plans for Student Achievement (SPSA) for 2007/08 — This is to approve the 2007/08 Single Plans for Student Achievement (SPSA) for Carmel, Cedar Middle, Cottonwood, Cypress, Desert Trails High, Eucalyptus, Hesperia Community Day, Hesperia High School, Hesperia Junior High, Hollyvale, Joshua Circle, Juniper, Kingston, Lime Street, Maple, Mesa Academy, Mesa Grande, Mesquite Trails, Mission Crest, Mojave High, Oxford, Rancho Middle, Sultana High School and Topaz. **PAGE 274**
- 11.3.17 Approval of the Educational Fieldwork Agreement Between Point Loma Nazarene University-Arcadia and the Hesperia Unified School District — This is to approve the renewal of the Educational Fieldwork Agreement between Point Loma Nazarene University-Arcadia and the District. The District has benefited from the University's student teaching program. **PAGE 276**
- 11.3.18 Approval of Qualifications-Based Selection Process for California Environmental Quality Act Report Services — This is to approve Chambers Group, Inc. to provide professional services related to various construction projects when consulting services are required. **PAGE 282**

END OF CONSENT LIST

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12. **INFORMATION ITEMS** **PAGE 286**
 - 12.1 Enrollment Update - George Landon — This is a Projection Compared to Actual Enrollment as of March 25, 2008. **PAGE 287**
 - 12.2 HUSD 2008/2009 Student Calendar – Jovy Yankaskas — This is the 2008/2009 HUSD Student Calendar. **PAGE 289**
13. **ITEMS FOR FUTURE BOARD MEETINGS** — Board members may request items to be placed on future Board meetings for a report or information. **PAGE 290**
14. **NEXT MEETING DATE** — April 21, 2008 (Board/Facilities Meeting) @ Hesperia Administration & Educational Support Center (AESC) Annex, 15576 Main Street, Hesperia.
15. **CLOSED SESSION** — (IF NECESSARY) - Pursuant to Government Code Section 54957, the Board may adjourn to Closed Session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities.
16. **RECONVENE IN OPEN SESSION**
17. **REPORTING OUT OF CLOSED SESSION ACTION**
18. **ADJOURNMENT**

DATE POSTED: APRIL 1, 2008