

**GOVERNING BOARD  
 HESPERIA UNIFIED SCHOOL DISTRICT  
 Agenda  
 Board/Facilities Meeting, June 23, 2008  
 Hesperia Administration and  
 Educational Support Center (AESC) Annex**

*Reasonable Accommodation for any Individual with a Disability: In compliance with the Americans with Disabilities Act, any individual with a disability who requires reasonable accommodation in order to participate in the public meetings of the district's governing board may request assistance by contacting superintendent's office, (760) 244-4411 x7201.*

- 3:00 P.M. — CALL TO ORDER**  
**1. ROLL CALL**  
**2. HEARING FROM THE AUDIENCE**

This is the time and place for the general public to address the School Board on any closed session item. State law prohibits the School Board from addressing any issue not previously included on the Agenda. The School Board may receive testimony and set the matter for a subsequent meeting. Please limit comments to five minutes per individual.

Please see the procedures under item #9.5 below.

- 3. CLOSED SESSION — Pursuant to Government Code Section 54957, the Board may adjourn to Closed Session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. The Board will adjourn to Closed Session in the Board Conference Room to discuss the following closed session items:**
1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
    - Waiver of Closed Session Discussion on APN #0405-371-67,68,69,70  
 And APN#0405-371-26

APN #0405-371-67,68,69,70	APN#0405-371-26
District Negotiators: George Landon	District Negotiators: George Landon
Negotiation Parties: George & Sharon Ondo (2) parcels	Negotiation Parties: PJI Quest LLC
Negotiation Parties: Gallagher 1998 Trust (2) parcels	
  2. PUBLIC EMPLOYEE APPOINTMENT  
 Proctors AP, Cypress Academy VP, Sultana High School
  3. EMPLOYEE RESIGNATION/RETIREMENT
  4. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT/TRANSFER
  5. CONFERENCE WITH LABOR NEGOTIATOR
    - a. Agency Negotiator: Karen Kelly
    - b. Employee Organizations: Hesperia Teachers Association  
 Hesperia CSEA Chapter #684
  6. PUPIL PERSONNEL

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4. **5:00 P.M. - RECONVENE IN OPEN SESSION** — The tentative time to begin Open Session is 5:00 p.m.; however, this could be delayed due to the length of time necessary to discuss issues in Closed Session.
5. **PLEDGE OF ALLEGIANCE**
6. **REPORTING OUT OF CLOSED SESSION ACTION** — At this time the President will report out action taken in Closed Session and the votes of the Board.
7. **APPROVAL OF AGENDA & CONSENT LIST** — a) The Board may pull items from the Consent List (Item 10.12.) for discussion and/or action.  
b) The Board is asked to approve the Agenda and Consent List as submitted or amended.
8. **APPROVAL OF MINUTES** — These are the minutes of the May 19, 2008 Board/Facilities/Retiree Recognition meeting. **PAGE 1**
9. **SPECIAL REPORTS** **PAGE**  
**13**
  - 9.1 Update on Night School Alternative Program and Shadow Ridge Alternative School — Richard Stuelke, Principal, Desert Trails Alternative School and Mary Porras, Vice Principal, Canyon Ridge Continuation High School, will present an update on our Alt. Ed. Programs.
  - 9.2 2007/08 Estimated Actuals and 2008/09 Budget Presentation — George Landon, Asst. Superintendent/Business Services and Laura Carevic, Director of Fiscal Services, will give a presentation on the 2007/08 Estimated Actuals and 2008/09 Budget.
  - 9.3 Superintendent's Report — The Superintendent will report on topics not on the agenda, report on committees, school visitations, recognition or other activities.
  - 9.4 Board Member's Report — Individual Board members may wish to share information about topics not on the agenda, report on committees, school visitations or other activities.
  - 9.5 Hearing from the Audience

This is the time and place for the general public to address the School Board on any matter within the jurisdiction of the Board. State law prohibits the School Board from addressing any issue not previously included on the Agenda. The School Board may receive testimony and set the matter for a subsequent meeting. Please limit comments to five minutes per individual.

The Board respects the right of members of the public to speak to the Board regarding matters on the agenda and other matters within the jurisdiction of the Board. Derogatory comments made at a Board meeting, which are repeated outside the context of a Board meeting, may be actionable as defamation.

In addition, the Board wishes to make clear that it is bound by the limitations set forth in Government Code Section 54957, which states that when specific complaints or charges are to be made against a District employee, such employee has the right to have such complaints heard in closed session and to be given

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prior notice that such complaints will be heard by the Board. Therefore, members of the public who wish to lodge complaints against District employees are reminded that the Board cannot properly consider such complaints without giving prior notice to the named employee.

The Board also would like to remind anyone who wishes to lodge a complaint against a District employee that there is an existing Board adopted Policy in effect specifically for this purpose. This policy contains a comprehensive procedure for reviewing and investigating public complaints, which includes a right of appeal to the Board.

This process provides a much more thorough opportunity for the complainant and the employee to be heard and the merits of the complaint to be properly investigated.

Anyone who wishes to receive a copy of this Policy may contact the Superintendent's office.

Bylaw 9323(c) states that a person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed five minutes to address the Board on each agenda or nonagenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. We have now incorporated the use of Speaker's Cards into our procedures for addressing the Board. If you wish to address the Board and have not completed a Speaker's Card, please obtain one from Mrs. Gomez, Recording Secretary.

**10. ACTION**

- 10.1 APPROVAL OF PERSONNEL REPORT — This deals with employment matters of Certificated, Management and Classified employees. **PAGE 15**
- 10.2 APPROVAL OF PUPIL PERSONNEL REPORT — This is the expulsion of students or students requesting admission to the District. **PAGE 16**
- 10.3 DISCUSSION/ACTION – NIGHT SCHOOL ALTERNATIVE PROGRAM — The Board will discuss and consider approving staff's recommendation on the plan for the Night School Alternative Program. **PAGE 17**
- 10.4 APPROVAL OF VARIABLE TERM WAIVERS — This is to approve Variable Term Waivers for 1) Surojeet Chatterji for the period July 1, 2008 through June 30, 2009 whose assignment would be Piano Teacher, Grades 9-12 and 2) David Ludi for the period July 1, 2008 through June 30, 2009 whose assignment would be Foundational Level Math Teacher, Grades 7-8. **PAGE 18**

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- 10.5 ADOPTION OF DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS — This certifies that based on prior year's needs, we are declaring a need for emergency teachers for the 2008/09 school year. **PAGE 20**
- 10.6 APPROVAL OF CBEST WAIVER FOR 30-DAY SUBSTITUTES — This is to approve the use of a CBEST Waiver for first time 30-day Substitute Teaching Permit applicants. We anticipate employing 20 day-to-day substitutes on Variable Term CBEST Waivers for the 2008/09 school year. **PAGE 23**
- 10.7 PUBLIC HEARING/APPROVAL OF 2007/08 ESTIMATED ACTUALS AND ADOPTION OF 2008/09 BUDGET — The Board will conduct a public hearing and take action to approve the 2007/08 Estimated Actuals and adopt the 2008/09 District Budget. **PAGE 25**
- 10.8 DISCUSSION/ACTION – BOARD BYLAW 9250.3 HEALTH & WELFARE BENEFITS FOR BOARD MEMBERS — The Board will have a discussion on Health & Welfare Benefits for Board Members who are no longer serving on the Board and may take action to consider amending Board Bylaw 9250.3. **PAGE 26**
- 10.9 OVERVIEW OF TASK FORCE COMMITTEE BUDGET REDUCTION RECOMMENDATIONS — The Board will have a discussion on the Task Force Budget Committee's recommendations. **PAGE 30**
- 10.10 PUBLIC HEARING/APPROVAL OF LAVERNE ELEMENTARY PREPARATORY ACADEMY CHARTER SCHOOL PETITION — The Board will conduct a public hearing and may take action to consider approving the LaVerne Elementary Preparatory Academy Charter School Petition. **PAGE 32**
- 10.11 DISCUSSION/ACTION – POTENTIAL SCHOOL SITE LAND ACQUISITION – The Board will discuss and may take action regarding the following properties: APN #0405-371-67,68,69,70 and APN#0405-371-26. **PAGE 96**
- 10.12. CONSENT LIST — It is recommended that the Board of Trustees consider approving a number of Agenda items as a Consent list. Consent items are routine in nature, and can be enacted in one motion without further discussion. **PAGE 97**
- 10.12.1 Approval of Conference Report No. 07/08-19 — These are various conferences and workshops that employees have asked to attend that need prior approval by the Board. **PAGE 99**
- 10.12.2 Acceptance of Gifts to the District — Occasionally, various groups and individuals donate items to the schools and District which requires Board acceptance. **PAGE 103**
- 10.12.3 Creation of New Classified Position — This is to approve the creation of a new School Administrative Secretary position at Oak Hills High School with a work year of 10.5 months, 216 days, 8.00 hours daily, funding from General Funds. **PAGE 105**

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- 10.12.4      Creation of New Classified Position — This is to approve the creation of two (2) new Custodian positions, one day and one night, to staff Cedar Middle School. A third Custodian (night position) would be a transfer from Hesperia Jr. High, therefore, downsizing by one custodian. Each position will have a work year of 11 months, 223 days, 8 hours/day. Funding from General Funds. These positions were already planned for and budgeted. **PAGE 107**
- 10.12.5      Creation of New Classified Position — This is to approve the creation of a new Senior Clerk Typist position at Cedar Middle School with a work year of 10.5 months, 204 days, 8.00 hours daily, funding from General Funds. This position was already planned for and budgeted. **PAGE 109**
- 10.12.6      Creation of New Classified Position — This is to approve the creation of a Special Education Assistant at Cedar Middle School with a work year of 10 months, 181 days, 6.00 hours daily, funding from Special Education Funds. **PAGE 111**
- 10.12.7      Creation of New Classified Position — This is to approve the creation of a new Guidance and Counseling Clerical Assistant position at Cedar Middle School with a work year of 10.5 months, 199 days, 8.00 hours daily, funding from General Funds. This position was already planned for and budgeted. **PAGE 113**
- 10.12.8      Creation of New Classified Positions — This is to approve the creation of a 3.75 hour per day Proctor that would also serve as a crossing guard as well as two (2) 3.00 hour Proctors for Cypress Choice School. Each position will work 180 days, 10 months out of the year, funding from General Funds. **PAGE 115**
- 10.12.9      Creation of New Classified Position — This is to approve the creation of a new Custodian position at Cypress Choice School with a work year of 180 days, 10 months, 3.75 hours per day, funding from General Funds. **PAGE 117**
- 10.12.10     Creation of New Classified Position — This is to approve the creation of a new Custodian position based at Mission Crest Elementary with a work year of 244 days, 6 hours per day for the 2008/09 school year. Funding from General Funds. **PAGE 119**
- 10.12.11     Creation of New Classified Position — This is to approve the creation of a new School Secretary position based at Canyon Ridge High School with a work year of 10.5 months, 204 days, 8.00 hours per day, funding from General Funds. **PAGE 121**

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| 10.12.12 | <u>Creation of New Classified Position</u> — This is to approve the creation of a new 3.75 hour Custodian position based at Canyon Ridge High School with a work year of 223 days, 3.75 hours per day, funding from General Funds.   | <b>PAGE<br/>123</b> |
| 10.12.13 | <u>Creation of New Classified Position</u> — This is to approve the creation of a Library Media Specialist position at Canyon Ridge High School with a work year of 10.5 months, 204 days, 8.00 hours daily, funding from General Funds.   | <b>PAGE<br/>125</b> |
| 10.12.14 | <u>Creation of New Classified Position</u> — This is to approve the creation of a new School Secretary position based at Cypress Choice School with a work year of 10.5 months, 204 days, 8.00 hours daily, funding from General Funds.  | <b>PAGE<br/>127</b> |
| 10.12.15 | <u>Creation of New Classified Position</u> — This is to approve the creation of a new Attendance Specialist position for Cedar Middle School with a work year of 199 days, 10.5 months, 8.00 hours per day, funding from General Funds. This position was already planned for and budgeted.  | <b>PAGE<br/>129</b> |
| 10.12.16 | <u>Add of Hours to An Existing Classified Position</u> — This is to approve an additional 1.0 hour to an existing 6.00 hour Library Media Specialist position based at Cypress Choice School with a work year of 10 months, 190 days, funding from Title I.  | <b>PAGE<br/>131</b> |
| 10.12.17 | <u>Add of Hours to An Existing Classified Position</u> — This is to approve placing a vacant 3.75 hr. Bilingual Assistant position, based at Hesperia JHS on administrative hold and move 2.75 of its hours to an existing 3.75 hr. Bilingual Assistant position at Hesperia JHS making the existing position 6.5 hours with a work year of 10 months, 181 days, funding from EIA. | <b>PAGE<br/>133</b> |
| 10.12.18 | <u>Approval of Resolution Ordering School District Election for Governing Board Members Whose Terms Expire on December 5, 2008</u> — This is to approve a Resolution ordering a school district election on Tuesday, November 4, 2008 for Governing Board Members whose terms expire on December 5, 2008.  | <b>PAGE<br/>135</b> |
| 10.12.19 | <u>Second Reading and Adoption of Revised Board Policy 3541(a-b) – Business &amp; Non-Instructional Operations; Transportation Routes &amp; Services</u> — This policy is being revised to increase the maximum walking distances to a school or bus stop for Grades 7-8 and 9-12.   | <b>PAGE<br/>138</b> |

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| 10.12.20 | <u>Second Reading and Adoption of Revised Board Policies - Series 3000 – Business &amp; Non-Instructional Operations</u> — This is to adopt Revised BP 3300 Expenditures & Purchases, Revised BP 3311 Bids and Revised BP 3312 Contracts.   | <b>PAGE<br/>143</b> |
| 10.12.21 | <u>Approval of Consulting Agreement with School Services of California for the Period Beginning July 1, 2008 and Ending June 30, 2009</u> — This is to approve the consulting agreement with School Services of California, beginning July 1, 2008 through June 30, 2009.   | <b>PAGE<br/>154</b> |
| 10.12.22 | <u>Opening of Sub Fund 35 – State School Building Funds</u> — This is to establish a new sub-fund within Fund 35 for Oak Hills High School.   | <b>PAGE<br/>158</b> |
| 10.12.23 | <u>Approval of 2008-09 Application for Funding Consolidated Categorical Aid Programs, Part I</u> — This is to approve the 2008-09 Application for Funding Consolidated Categorical Aid Programs, Part I.  | <b>PAGE<br/>162</b> |
| 10.12.24 | <u>Approval of the Agreement Between the Hesperia Unified School District and Achieve! Data Solutions</u> — This is to approve the agreement between the District and Achieve! Data Solutions to set up K-6 report cards.   | <b>PAGE<br/>164</b> |
| 10.12.25 | <u>Surplus Property</u> — This is to declare as surplus certain items of District property with an estimated value under \$2,500. The Board is also asked to authorize Carmen Becker, Dick Gary and/or Dennis Ebert to dispose of said items in an appropriate manner in accordance with E.C. 17545-17555.  | <b>PAGE<br/>167</b> |
| 10.12.26 | <u>Approval of Representatives to the CIF League for 2008/09 School Year</u> — This to approve Bill Pittsford, Principal, Canyon Ridge HS; Bob Schnebeck, Principal, Hesperia HS; Arlene Gluck, Principal, Mojave HS; Tracy Marsh, Principal, Sultana HS; Darren Goodman, Athletic Director, Hesperia High School and Pete Delagardelle, Athletic Director, Sultana High School as representatives to the CIF League for 2008-2009. | <b>PAGE<br/>170</b> |

**\*END OF CONSENT LIST\***

11. **ITEMS FOR FUTURE BOARD MEETINGS** — Board members may request items to be placed on future Board meetings for a report or information. **PAGE 174**
12. **NEXT MEETING DATE** — July 14, 2008 (Board/Facilities Meeting) @ Hesperia Administration & Educational Support Center (AESC Annex), 15576 Main Street, Hesperia.

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13. **CLOSED SESSION** — (IF NECESSARY) - Pursuant to Government Code Section 54957, the Board may adjourn to Closed Session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities.
14. **RECONVENE IN OPEN SESSION**
15. **REPORTING OUT OF CLOSED SESSION ACTION**
16. **ADJOURNMENT**

DATE POSTED: June 19, 2008