

**GOVERNING BOARD  
HESPERIA UNIFIED SCHOOL DISTRICT  
Agenda  
Regular Meeting, September 8, 2008  
Hesperia Administration and  
Educational Support Center (AESC) Annex**

*Reasonable Accommodation for any Individual with a Disability: In compliance with the Americans with Disabilities Act, any individual with a disability who requires reasonable accommodation in order to participate in the public meetings of the district's governing board may request assistance by contacting superintendent's office, (760) 244-4411 x7201.*

**4:00 P.M. — CALL TO ORDER**

- 1. ROLL CALL**
- 2. HEARING FROM THE AUDIENCE**

This is the time and place for the general public to address the School Board on any closed session item. State law prohibits the School Board from addressing any issue not previously included on the Agenda. The School Board may receive testimony and set the matter for a subsequent meeting. Please limit comments to five minutes per individual.

Please see the procedures under item #9.7 below.

- 3. CLOSED SESSION — Pursuant to Government Code Section 54957, the Board may adjourn to Closed Session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. The Board will adjourn to Closed Session in the Board Conference Room to discuss the following closed session items:**

1. PUBLIC EMPLOYEE APPOINTMENT  
Proctors Vice Principal, Student Activities @ Oak Hills HS
2. EMPLOYEE RESIGNATION/RETIREMENT
3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/  
REASSIGNMENT/TRANSFER
4. CONFERENCE WITH LABOR NEGOTIATOR
  - a. Agency Negotiator: Karen Kelly
  - b. Employee Organizations: Hesperia Teachers Association  
Hesperia CSEA Chapter #684
5. PUPIL PERSONNEL

AGENDA (Con't)

4. **6:00 P.M. - RECONVENE IN OPEN SESSION** — The tentative time to begin Open Session is 6:00 p.m.; however, this could be delayed due to the length of time necessary to discuss issues in Closed Session.
5. **PLEDGE OF ALLEGIANCE – HESPERIA HIGH SCHOOL JUNIOR AIR FORCE ROTC**
6. **REPORTING OUT OF CLOSED SESSION ACTION** — At this time the President will report out action taken in Closed Session and the votes of the Board.
7. **APPROVAL OF AGENDA & CONSENT LIST** — a) The Board may pull items from the Consent List (Item 10.6) for discussion and/or action.  
b) The Board is asked to approve the Agenda and Consent List as submitted or amended.
8. **APPROVAL OF MINUTES** — These are the minutes of the August 4, 2008 Board meeting.

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9. **SPECIAL REPORTS**

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- 9.1 **Student Representatives** — Hesperia High School – Gavin Santos; Sultana High School – Vanessa Estudillo and Alyx Yankaskas; Mojave High School – Brandon Lee and Michael Metzger; Canyon Ridge High School – Roni Hanke.  
– The student representatives will give a report on activities and sports activities being held at each of the respective schools.
- 9.2 **Review of Fourth Quarter Williams' Summary** — Russ Munyan, Coordinator II, Curriculum/Technology, will review the Fourth Quarter Williams' Summary Report.
- 9.3 **Report on API and Data Director** — Larry Bird, Director, Curriculum, Instruction & Assessment, will give a presentation on API and Data Director.
- 9.4 **Superintendent's Report** — The Superintendent will report on topics not on the agenda, report on committees, school visitations, recognition or other activities.
- 9.5 **Board Member's Report** — Individual Board members may wish to share information about topics not on the agenda, report on committees, school visitations or other activities.
- 9.6 **Hearing from the Audience**

This is the time and place for the general public to address the School Board on any matter within the jurisdiction of the Board. State law prohibits the School Board from addressing any issue not previously included on the Agenda. The School Board may receive testimony and set the matter for a subsequent meeting. Please limit comments to five minutes per individual.

The Board respects the right of members of the public to speak to the Board regarding matters on the agenda and other matters within the jurisdiction of the Board. Derogatory comments made at a Board meeting, which are repeated outside the context of a Board meeting, may be actionable as defamation.

AGENDA (Con't)

In addition, the Board wishes to make clear that it is bound by the limitations set forth in Government Code Section 54957, which states that when specific complaints or charges are to be made against a District employee, such employee has the right to have such complaints heard in closed session and to be given prior notice that such complaints will be heard by the Board. Therefore, members of the public who wish to lodge complaints against District employees are reminded that the Board cannot properly consider such complaints without giving prior notice to the named employee.

The Board also would like to remind anyone who wishes to lodge a complaint against a District employee that there is an existing Board adopted Policy in effect specifically for this purpose. This policy contains a comprehensive procedure for reviewing and investigating public complaints, which includes a right of appeal to the Board.

This process provides a much more thorough opportunity for the complainant and the employee to be heard and the merits of the complaint to be properly investigated.

Anyone who wishes to receive a copy of this Policy may contact the Superintendent's office.

Bylaw 9323(c) states that a person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed five minutes to address the Board on each agenda or nonagenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. We have now incorporated the use of Speaker's Cards into our procedures for addressing the Board. If you wish to address the Board and have not completed a Speaker's Card, please obtain one from Mrs. Gomez, Recording Secretary.

**10. ACTION**

- 10.1 APPROVAL OF PERSONNEL REPORT — This deals with employment matters of Certificated, Management and Classified employees. **PAGE 21**

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- 10.2 APPROVAL OF PUPIL PERSONNEL REPORT — This is the expulsion of students or students requesting admission to the District. **PAGE 22**
- 10.3 PUBLIC HEARING/APPROVAL OF RESOLUTION REGARDING SUFFICIENCY OF INSTRUCTIONAL MATERIALS FOR FISCAL YEAR 2008-09 — Pursuant to E.C. 60119 & 60422, the Governing Board shall hold a public hearing on the availability of textbooks and instructional materials in order to be eligible to receive additional funds. The Board will also take action to adopt Resolution #2008/09-24 on the sufficiency of textbooks and instructional materials for 2008-09.
- 10.4 APPROVAL OF VARIABLE TERM WAIVERS AND PROVISIONAL INTERNSHIP PERMITS — This is to approve Variable Term Waivers for: 1) Jessica Macy for the period August 6, 2008 through June 30, 2009 whose assignment will be English Teacher at Mojave HS, Grades 9-12; 2) Elsa Helm for the period July 1, 2008 through June 30, 2009 whose assignment will be ROP Restaurant Occupations at Hesperia HS, Grades 9-12; 3) Cheryl Bunn for the period July 1, 2008 through June 30, 2009 whose assignment will be teaching ROP Cosmetology at the Alternative Education Center, Grades 9-12. The Board is also asked to approve Provisional Internship Permits for: 1) Brenton Tatum for the period August 6, 2008 to August 5, 2009 whose assignment would be Foundational-Level Math Teacher, Grades 9-12 at Hesperia HS; 2) Megan Robinson for the period August 6, 2008 to August 5, 2009 whose assignment would be Intro Physical Science Teacher, Grades 9-12 at Hesperia HS; 3) Erica Chisholm for the period August 6, 2008 to August 5, 2009 whose assignment would be Anatomy/Physiology Teacher, Grades 9-12 at Hesperia HS; 4) Jason Story for the period September 1, 2008 through August 31, 2009 whose assignment would be Success Teacher, Grades 9-12 at Hesperia HS; 5) Cynthia Dixon for the period August 6, 2008 to August 5, 2009 whose assignment would be Biology Teacher, Grades 9-12 at Hesperia HS. **PAGE 27**
- 10.5 CERTIFICATION OF UNAUDITED ACTUALS FOR FISCAL YEAR 2007/08 — This is to certify the Unaudited Actuals for FY 2007/08. **PAGE 36**
- 10.6 CONSENT LIST — It is recommended that the Board of Trustees consider approving a number of Agenda items as a Consent list. Consent items are routine in nature, and can be enacted in one motion without further discussion. **PAGE 37**
- 10.6.1 Ratify the Accounts Payable Warrant Register Report No. 08/09-3 — These are various routine warrants that have been requested to pay for purchase orders and various expenditures. The Board is requested to approve batches 0235 through 0598. **PAGE 38**

AGENDA (Con't)

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| 10.6.2 | <u>Approval of Purchase Orders over \$50,000 and Public Works Contracts Exceeding \$15,000</u> — The Board is requested to approve the attached listing of Purchase Orders over \$50,000 and Public Works Contracts Exceeding \$15,000.   | <b>PAGE<br/>160</b> |
| 10.6.3 | <u>Approval of Conference Report No. 08/09-2</u> — These are various conferences and workshops that employees have asked to attend that need prior approval by the Board.   | <b>PAGE<br/>162</b> |
| 10.6.4 | <u>Approval of County Signature Listing Changes</u> — This is to approve the filing of County form No. 1 Board Delegation-Certify/Attest Board Action removing George Landon, Asst. Supt., Business and adding David McLaughlin as Interim Supt., Business; County Form No. 2 Board Delegation-Authorized Agent Status adding David McLaughlin, Interim Asst. Supt., Business; County Form No. 6 Revolving Cash Fund-Establishment or Change changing custodian to David McLaughlin; County Form No. 2 Board Delegation-Authorized Agent Status and County Form No. 2C Electronic Signature Key for Susan Cortum, Supervisor III, Accounting with the County Superintendent of Schools, School Claims Division. | <b>PAGE<br/>166</b> |
| 10.6.5 | <u>Approval of Off-Campus Activities</u> — These are off-campus activities that have been submitted by the schools that need prior approval by the Board.   | <b>PAGE<br/>174</b> |
| 10.6.6 | <u>Approval of Memorandum of Understanding between the Hesperia Unified School District, Apple Valley Unified School District, Snowline Joint Unified School District and Victor Valley Union High School District to provide a High Desert Futures Fair</u> — This is to approve the entering into an MOU between the District, Apple Valley Unified, Snowline Joint Unified, and Victor Valley Union HSD to provide a High Desert Futures Fair on October 11, 2008.   | <b>PAGE<br/>214</b> |
| 10.6.7 | <u>Approval of Additional Locations for the Master Off-Campus Activities List</u> — This is to approve McDonalds, My Taco Hacienda, Denny's, IHOP, Carrows, Mollys and Spring House in Hesperia as additional locations to the Master Off-Campus Activities list.   | <b>PAGE<br/>218</b> |
| 10.6.8 | <u>Approval of Agreement for Speaker Services to Teach the Parent Project in Spanish</u> — This is to approve the Agreement for Speaker Services with Yadira Morales as a Facilitator for the <i>Parent Project</i> in Spanish. Funding from the Community-Based English Tutoring (CBET) Program.   | <b>PAGE<br/>226</b> |

AGENDA (Con't)

- 10.6.9 Approval of Plaza Comunitaria Agreement between the Hesperia Unified School District and the San Bernardino Mexican Consulate — This satellite learning center program provides Spanish speakers from Mexico and other Spanish speaking countries the opportunity to enhance their education by earning certificates of completion for elementary, junior high school and high school. **PAGE 231**
- 10.6.10 Approval of San Bernardino County Course Sequencing Plan for ROP Programs — As a participant of the San Bernardino County Regional Occupational Program, we are required to develop a plan for establishing sequences of courses in which both the ROP and community college offer instruction. **PAGE 250**
- 10.6.11 Second Reading and Adoption of Revised Board Policy and Administrative Regulation 3400 – Business & Non-Instructional Operations; Management of District Assets/Accounts — This is to adopt Revised Board Policy and Administrative Regulation 3400 – Business & Non-Instructional Operations; Management of District Assets/Accounts. **PAGE 260**
- 10.6.12 Approval of Surplus Property Disposal — This is to declare as surplus certain items of District property with an estimated value under \$2,500. The Board is also asked to authorize Carmen Becker, Dick Gary and/or Dennis Ebert to dispose of said items in an appropriate manner in accordance with E.C. 17545-17555. **PAGE 268**
- 10.6.13 Approval of Lease/Rental Agreement with Hesperia Recreation & Park District for Surplus Buildings — This is to approve the lease/rental agreement with the Hesperia Recreation & Park District for use by the Hesperia Unified School District surplus program. **PAGE 271**
- 10.6.14 Approval of Agreement for Professional Services with Miller, Brown & Dannis — This is to approve the agreement for Professional Services with Miller, Brown & Dannis for legal advice relating only to the matter currently pending on the property acquisition of Krystal Elementary. **PAGE 280**
- 10.6.15 Approval of Interdistrict Attendance Agreement between the Apple Valley Unified School District and the Hesperia Unified School District — Acceptance of this agreement will allow students to attend either school district with no tuition beginning July 1, 2008 and ending June 30, 2013. **PAGE 284**

AGENDA (Con't)

- 10.6.16 Creation of New Special Education Assistant II Position — This is to approve the creation of a Special Education Assistant II position based at the District Office, with a current assignment at Mesa Grande to support the autism class/program. This position will have a work year of 10 months, 181 days, 8.00 hours daily, funding from Special Education. **PAGE 286**
- \*END OF CONSENT LIST\***

11. **INFORMATION ITEMS** **PAGE 288**
- 11.1 Enrollment Update – Laura Carevic — This is a Projection Compared to Actual Enrollment as of August 25, 2008. **PAGE 289**
- 11.2 First Reading of Revised Board Policy and Administrative Regulation 6020 – Instruction; Parent Involvement – Jovy Yankaskas — These have been revised to meet the criteria of the Categorical Program Monitoring system. **PAGE 291**
- 11.3 First Reading of Revised Board Policy and Administrative Regulation 6171 – Instruction; Title I Programs – Jovy Yankaskas — These have been revised to meet the criteria of the Categorical Program Monitoring system. **PAGE 304**
12. **ITEMS FOR FUTURE BOARD MEETINGS** — Board members may request items to be placed on future Board meetings for a report or information. **PAGE 318**
13. **NEXT MEETING DATE** — September 22, 2008 (Board/Facilities Meeting) @ Hesperia Administration & Educational Support Center (AESC Annex), 15576 Main Street, Hesperia.
14. **CLOSED SESSION** — (IF NECESSARY) - Pursuant to Government Code Section 54957, the Board may adjourn to Closed Session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities.
15. **RECONVENE IN OPEN SESSION**
16. **REPORTING OUT OF CLOSED SESSION ACTION**
17. **ADJOURNMENT**

DATE POSTED: SEPTEMBER 4, 2008