

BOARD OF TRUSTEES
HESPERIA UNIFIED SCHOOL DISTRICT
MINUTES

Board/Facilities Meeting

October 20, 2008

Hesperia Administration & Educational Support Center (Annex)

MEMBERS PRESENT: Dr. Robert Kirk, President
Ella "Lee" Rogers, Vice President
Hardy Black, Clerk
Helen Rogers, Member

Mark McKinney, Superintendent

MEMBERS ABSENT: None

OTHERS IN ATTENDANCE: Edie Irwin, Teacher, Oxford
Mary Paolini, Attendance Specialist, Cedar Middle
Michael Paolini, Student, Mesquite Trails
Pat Cook, Teacher, HHS
Steven Prince, Assoc. Principal, HMC Architects
Jeanne Hamilton Brown, Retired Teacher
Glenn Massengale, Principal, HMC Architects
Larry Porras, Principal, OHHS
Vicki Kirk, LSH
Tom Kirk, AP, Lime St.
Gordon Williamson, Teacher, Maple
Mike Graham, Chief, Police
Michelle Murphy, Principal, Mission Crest
Russ Munyan, Director, AESC
Patricia Baer, Principal, Oxford
Arlene Gluck, Principal/Director, MHS
Teresa Bates, Manager, C& I, Crosswalk/Pathways
Salle Bayer, Board Member, Crosswalk
Alexis Magrasi, Board Member, Crosswalk
Sue Knuth, Principal, Cottonwood
Karen Prestwood, Principal, Topaz
Matt Fedders, Principal, Hollyvale
Kathy Everhart, Risk Mgmt/Benefits, AESC
Siobhan Weston, AP, Carmel
Anthony Riley
Chris Mauger, Principal, Carmel
Jodi Consten, Coordinator II, AESC

**OTHERS IN
ATTENDANCE:
(Continued)**

Darrel Nickolaisen, Coordinator, AESC
Dave Stewart, Principal, Mesquite Trails
Larry Bird, Director, D.O.
Sue Yarbrough, Principal, Lime St.
Thomas Kerman, Teacher, HJHS
Scott Sheffield, Principal, Cypress
Jennifer Ruiz, AP, Cypress
Kathy Miller, AP, Cottonwood
Debbie Baker, Exec. Asst., Admin Services
Cathy Gomez, Exec. Asst., Admin Services
Karen Kelly, Asst., Supt., Personnel Services
Jovy Yankaskas, Asst., Supt., Educational Services
David McLaughlin, Interim Asst. Supt., Business

CALL TO ORDER:

President Kirk called the meeting to order at 4:15 p.m. All Board members were present.

**HEARING FROM
THE AUDIENCE:**

President Kirk read the statement inviting the general public to address the Board on any closed session item. There were no comments.

**ADJOURNED TO
CLOSED SESSION:**

The Board adjourned to closed session at 4:17 p.m. to discuss the following: 3.1 Conference with Real Property Negotiator; 3.2 Public Employee Appointment; 3.3 Employee Resignation/Retirement; 3.4 Public Employee Discipline/Dismissal/Release/Reassignment/Transfer; 3.5 Conference with Labor Negotiator; 3.6 Pupil Personnel.

**RECONVENE IN
OPEN SESSION:**

The Board reconvened in open session at 6:05 p.m. All Board Members were present with the exception of Board Vice President Ella "Lee" Rogers. President Kirk stated that Ms. Lee Rogers left after closed session due to an injury she received at school.

**PLEDGE OF
ALLEGIANCE:**

President Kirk led the Pledge of Allegiance to the Flag.

**REPORTING OUT OF
CLOSED SESSION
ACTION:**

Superintendent McKinney reported the following action taken in closed session:

On MSC (H. Rogers, Black) Vote: 4-0, Certificated Personnel Report No. 08/09-7 was approved a presented.

On MSC (Black, L. Rogers) vote: 4-0, Classified Personnel Report No. 08/09-7 was approved as presented.

**REPORTING OUT OF
CLOSED SESSION
ACTION:
(Continued)**

On MSC (Black, H. Rogers) Vote: 4-0, Pupil Personnel Report No. 08/09-7 was approved as presented.

**APPROVAL
OF AGENDA &
CONSENT LIST:**

Consent List Item #10.5.9 Approval of Agreement for Professional Consulting Services with Ammermon Henderson, LLP For Financial Fraud Hot-Line & Internet Reporting Services; Item #10.5.13 Second Reading and Adoption of Proposed Administrative Regulation 4161.5/4261.5/4361.5 – Personnel; Military Leave were pulled from the agenda.

On MSC (H. Rogers, Black) Vote: 3-0, The agenda and consent list were approved as amended.

**APPROVAL OF
MINUTES:**

The Minutes of September 22, 2008 Board/Facilities Meeting were corrected as follows: Page 14, Line 6, omit the word “and” between Marsha and Nicolas and correct spelling to reflect “Nicolaus”; Page 14, Line 18, change the word “in” to “for.” Page 14, Line 25, omit the word “and.”

On MSC (H. Rogers, Black) vote: 3-0, The Minutes of September 15, 2008 Special Board Meeting and September 22, 2008 Board/Facilities Meeting, were approved as amended.

SPECIAL REPORTS

**9.1
CROSSWALK
LEARNING PATHWAYS
PRESENTATION:**

Mrs. Chala Salisbury, Founder of Crosswalk Learning Pathways, Steve Prince and Glenn Massengale of HMC Architects, shared Crosswalk’s new facility design plans and shared information on Prop. 55 and Pathways to College Elementary, Prop. 1D.

**9.2
PROPOSED SPENDING
CONTROL PLAN
(PART I/FACILITIES):**

This item was tabled to the next meeting.

**9.3
BOARD MEMBER’S
REPORT:**

Board Member Helen Rogers reported on the following:

- I visited Eucalyptus and helped in 3 different classrooms. The last couple of years I’ve asked the principals to let me go in the class and help. My first job was to go into Mrs. Swanson’s 2nd grade class. I worked with a small group reinforcing the math concepts on how to subtract.

9.3
BOARD MEMBER'S
REPORT:
(Continued)

- Students were very attentive and very polite.
- In Mrs. Can's kindergarten class, I helped a small group learn to write sentences using vocabulary words. As with all kindergarten classes, they were very enthusiastic and they were willing to share their completed assignment with me. They each worked with individual white boards and I was impressed with the quality of kindergarten children doing this assignment. I next worked with students in reading in Mrs. Thacker's second grade class. The students were reviewing vocabulary words and I actually learned a couple of Indian words in this story that I never heard of before. We made a contest out of this to see if the children could remember these words. Most of them got A+ so they were really excited about that. I was very impressed with the bulletin board that the principal had made and put in his workroom. He had taken the name of the mascot of their school "Koalas" and had made a bulletin board out of it. The K stood for "Kids First"; O stood for "Our Families"; A stood for "Attitude or our reaction to life"; L stood for "Love of Learning and Teaching"; A stood for "Action"; and finally the S was for "Successful." I thought that was a great sign and what an exceptional lesson for all of us. I had a great time at Eucalyptus and I thank Mr. Gunter for his time and effort in making my visit so pleasant.
 - The next school I visited was Canyon Ridge HS. Bill Pittsford is such an enthusiastic leader. The teachers and the students all respect and love him. I visited many classrooms and saw great teaching and student involvement in every room I went to. Bill was his usual gracious self and had a cart to haul me around the campus. I visited the library and was so impressed with the number of books that they have and the enthusiasm of the librarian stocking the shelves in the library. She really has her work cut out for her because she had thousands of books there.
 - I also had the privilege of visiting the new K-6 school on the Canyon Ridge campus which helps parents who are home schooling their children get help with their assignments. Those of you that know Bill Pittsford, know how very thoughtful he is. Before leaving, he offered my husband and me lunch to take home. We really enjoyed the BBQ beef sandwich.

9.3
BOARD MEMBER'S
REPORT:
(Continued)

- During my visit to Cottonwood, Mrs. Knuth, the Principal, arranged for me also to help in three classrooms. First of all, I helped a fifth grade class learn the meaning of similes and how to use them in a sentence. In another class, I listened to two second graders read their literature book. This story was very interesting. Again, it was about Indians. In the last class I visited, first graders were learning sequencing and I was impressed with the quality of teaching that went on in all three of the classrooms. I was also impressed with the neatness of the rooms and the quality of the bulletin boards that I saw there.
- Last Friday, I visited Rancho MS. Cindy Costa explained to me the plan the entire school is working on to raise student's understanding to meet state standards. I was impressed as we visited classrooms with the quality of teaching that was ongoing. At one time, I told the principal that I would like to go back to middle school and be in this teacher's class. It was a social studies class and the teacher was using drama as a means to teach her students what it meant to have a silent barter. The students were actually bartering salt and gold for other items. They were required to scale high mountains to cross hot deserts on their knees. They were asked to canoe down a treacherous river in order to barter. They also had to pay the king part of the materials in order to make the trade. Intermingled with all of this was the beating of congo drums to make it more realistic. What a meaningful and delightful social studies experience; one that I'm sure the students will remember for a lifetime.
- I also visited Oxford Academy. I visited with Patti Baer and was on hand to watch her greet the students in one of the classrooms as they entered and she called each one of them by name; I was so impressed. I talked to several of the teachers who love their school and their students. It was a great visit and I thank Mrs. Baer for the time she took out of her busy schedule to accommodate me.

Board Clerk Hardy Black had no items to report.

President Kirk had no items to report.

**9.4
HEARING FROM THE
AUDIENCE:**

President Kirk again read the statement inviting the general public to address the School Board regarding matters on the agenda and other matters within the jurisdiction of the Board.

The following addressed the Board:

Chris Mauger, resident. Topic: Kudos to staff
Larry Porras, Principal, Oak Hills HS. Topic: Update on dirt berm

ACTION

**10.3
DISCUSSION/ACTION –
APPROVAL OF
NEGOTIATED EMINENT
DOMAIN SETTLEMENT
PURCHASE PRICE ON
APN #0397-161-16, 4.7
ACRES FOR KRYSTAL
ELEMENTARY SCHOOL:**

On MSC (Kirk, H. Rogers) Vote 3-0, The negotiated eminent domain settlement purchase price of \$683,150.00 for APN #0397-161-16, 4.7 acres for Krystal Elementary School, was approved pending the delivery of the properly signed paperwork.

**10.4
APPROVAL OF
SPENDING CONTROL
PLAN – PART I/FACILITIES:**

This item was tabled to the next meeting.

CONSENT LIST:
*(Consent Items approved
In one motion)*

On MSC (H. Rogers, Black) Vote: 3-0 , The Board approved the following items on the Consent list excluding Item #10.5.9 and 10.5.13.

- 10.5.1 Approved Off-Campus Activities
- 10.5.2 Approved Purchase Orders over \$50K and Public Works Contracts Exceeding \$15K
- 10.5.3 Approved Conference Report No. 08/09-5
- 10.5.4 Approved the Internship Agreement between Chapman University and the Hesperia Unified School District
- 10.5.5 Accepted Gifts to the District
- 10.5.6 Approved Job Descriptions for Secondary Teachers
- 10.5.7 Accepted the Budget Financial Report from 7/1/08 – 9/30/08
- 10.5.8 Surplused Property
- 10.5.10 Approved the Notice of Completion of Work for Cedar Middle School, ASR Constructors
- 10.5.11 Approved the County Signature Listing Changes for Summit Leadership Academy-High Desert
- 10.5.12 Approved the Use of Legal Services of Fagen, Friedman & Fulfrost

CONSENT LIST:
(Continued)

10.5.14 Conducted a Second Reading and Adopted Proposed
Administrative Regulation 4161.8/4261.8/4361.8 – Personnel;
Family Care & Medical Leave

10.5.9
APPROVAL OF
AGREEMENT FOR
PROFESSIONAL
CONSULTING
SERVICES WITH
AMMERMON
HENDERSON, LLP
FOR FINANCIAL
FRAUD HOT-LINE
& INTERNET
REPORTING
SERVICE:

Board Member Helen Rogers requested that this item be pulled from the agenda. She indicated that she received a few calls on this item and that people are very concerned that we're turning this over to an organization who then will turn it over to our legal counsel. In the past this has been handled by personnel. She thinks this should stay as is and stay with the people who have done this in the past.

Superintendent McKinney indicated that this was forensics related to the handling of money. We have had issues in the past with an organization our size at the high school, middle school and elementary level where there is a handling of money. We have procedures and processes in place and most of the time it works absolutely well, however, we do have instances where the funds or dollars come up short and we're not able to determine why that is. Our folks have taken it to a level that they can but in terms of an auditing level, looking at the receipts, paperwork, etc., there is a level of expertise to really find something should it be missing, this is where it went. That is what this is about. This is strictly looking at the money handling side of the house.

Board Member Black added that he recalled there was approximately \$21,000 missing from September to December 2007. All those monies were either student body monies or PTA type monies that were collected and none of them were ever collected or found. This is an attempt to address a problem. The Board may recall that the policy on handling money was changed and hopefully, this will solve a lot of the problems. It throws a bad light on employees that don't have really anything to do with this.

President Kirk agreed that he wasn't for spending extra money either but he viewed this as Mr. Black indicated, we have tightened up our Board Policy in regards to the handling of money and persons responsible for handling the money. We've said if money is missing, they are going to be held liable for that. We have so much money that changes hands so many times that its very difficult to keep a track on ASB monies and these kinds of things. This is just an attempt in his mind, only to deal with money.

**10.5.9
APPROVAL OF
AGREEMENT FOR
PROFESSIONAL
CONSULTING
SERVICES WITH
AMMERMON
HENDERSON, LLP
FOR FINANCIAL
FRAUD HOT-LINE
& INTERNET
REPORTING
SERVICE:
(Continued)**

Board Member Helen Rogers replied that she could not see that an outside firm could come in and solve all of our financial problems of money that is being mishandled and then turn it over to our legal counsel who will also cost us extra which to her is kind of an exuberant cost.

Following discussion, a vote was taken.

On MSC (Black, H. Rogers) Vote: 3-0, The Agreement for Professional Consulting Services relating to the Financial Whistleblower Fraud Hot-line and Internet Based Third Party Reporting Service with Ammermon Henderson, LLP beginning October 21, 2008 and ending September 30, 2009, was approved as submitted.

**10.5.13
SECOND READING
AND ADOPTION OF
PROPOSED
ADMINISTRATIVE
REGULATION
4161.5/4261.5/4361.5 –
PERSONNEL;
MILITARY LEAVE:**

President Kirk requested that this item be pulled from the agenda.

President Kirk made a motion that the Regulation be amended on Page 112 under Benefits, 4th paragraph to read “Any employee called into active military duty as a member of the California National Guard or a United States Military Reserve organization shall receive, for up to *12* months, the difference between the amount of his/her military pay and the amount the employee would have received from the district and all benefits that the employee would have received if he/she had not been called to active military duty, unless the benefits are prohibited or limited by vendor contracts. The following paragraph is added *“It is recommended, as required by law, that this section be reviewed each year before the District’s budget is approved.”*”

On MSC (Kirk, H. Rogers) Vote 3-0, Proposed Administrative Regulation 4161.5/4261.5/4361.5 - Personnel; Military Leave, was approved as amended.

**11.
INFORMATION
ITEMS:**

**FIRST READING
OF PROPOSED
REVISION TO BOARD
BYLAW 9110 REGULAR
MEMBERS; TERMS
OF OFFICE:**

The Board received for first reading Proposed Revision to Board Bylaw 9110 Regular Members; Terms of Office.

**FIRST READING OF
PROPOSED REVISION
TO BOARD BYLAW
EXHIBIT 9270 –
DESIGNATED
POSITIONS/DISCLOSURE
CATEGORIES (CONFLICT
OF INTEREST):**

The Board received for first reading Proposed Revision to Board Bylaw Exhibit 9270 – Designated Positions/Disclosure Categories (Conflict of Interest).

**ITEMS FOR FUTURE
BOARD MEETINGS:**

Board Member Helen Rogers requested the following items for the November 3, 2008 Board meeting:

- SYNERGY DAY – Changing from Saturday to weekday
- BOARD MEMBER (PAST & PRESENT) HEALTH & WELFARE

**NEXT MEETING
DATE:**

The next meeting of the Hesperia Unified School District Board of Trustees will be held on November 3, 2008 at the Hesperia Administration & Educational Support Center (AESC) Annex, 15576 Main Street, Hesperia.

ADJOURNMENT:

The Board adjourned at 6:59 p.m.

APPROVED AS AMENDED: November 17, 2008